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NAS PENSACOLA  
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FINAL PARTNERING TEAM MEETING MINUTES BETWEEN 8 JUNE AND 9 JUNE 2004 NAS  
PENSACOLA FL  
6/8/2004  
NAS PENSACOLA

**FINAL**  
**Pensacola Partnering Team Meeting Minutes**  
**June 8 and 9, 2004**  
**Charleston, SC**

**ATTENDEES:**

**Team Members:**

|                |               |
|----------------|---------------|
| Brian Caldwell | EnSafe Inc.   |
| Greg Campbell  | NAS Pensacola |
| Greg Fraley    | EPA           |
| Allison Harris | EnSafe Inc.   |
| Bill Hill      | SouthDiv      |
| Tracie Vaught  | FDEP          |
| Gerry Walker   | TtNUS         |
| Greg Wilfley   | CH2MHill      |

**Support Members:**

|               |                            |
|---------------|----------------------------|
| Gus Campana   | ICLD – Facilitator         |
| Betsy Voss    | Tt:NUS - Scribe            |
| Paul Stoddard | Ensafe Inc. – Tier II Link |

**1. 1<sup>st</sup> Day Check In/Opening Remarks/Resource Sharing/Head Count and Proxies/Guests/Review Ground Rules/Action Items & Parking Lot Review**

Team had check in and reviewed ground rules, action items, and parking lot issues. The action item and parking lot lists have been updated. New action items were identified as follows:

**A-10604:** Bill will send Greg C. phone number for RASO.

**A-20604:** TtNUS will provide the Team in the minutes the FDEP, EPA, and Army Corp of Engineers' definition of a wetland.

TtNUS inset –

EPA's definition based on Greg Fraley's handout (attached):

“Wetlands are areas where water covers the soil, or is present either at or near the surface of the site all year or for varying periods of time during the year, including the growing season”

FDEP's definition: “Those areas that are inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and under normal circumstances do support, prevalence of vegetation typically adapted for life in saturated soils.”

Greg C.'s comment to his April action item A-70404 is that operations at Building 3887 do not contribute to waste stream.

**2. Break**

### **3. Training – Partnering Team Process – Gus**

Gus' definition of "partnering" is, a process by which a team of stakeholders with the capabilities necessary to complete a specific, achievable mission, work with mutual respect and trust to complete that mission. The process consists of a vision, mission, goals, objectives, tasks and actions.

**Consensus #1:** Team approves the NAS Pensacola Partnering Team April 2004 meeting minutes.

### **4. Break**

### **5. OU 16 - Allison**

Allison indicated that she had completed the response memo for the XO concerning the Facility Wetland issue. Tracie had colored the map that Allison had sent out and the team reviewed the color coded map differentiating category 1, 2 and 3 wetlands. The team had a minimal discussion then approved Allison forwarding the memo.

**Consensus #2:** The draft wetlands memo is suitable for its intent and will be finalized and sent to the team and facility.

### **6. CNO Award - Greg F.**

Greg F. asked the Team what sites could be used to submit for a CNO - Chief of Naval Operations - award. The criteria for this award includes: was the project was innovative, or saved money, or was an emergency clean up that helped the Facility. The nominating submittal is limited to 10 pages. Bill thought the wetlands would be a good candidate. Gerry suggested we brainstorm first to see what might be a possible candidate. The brainstorm ideas are:

- SWMU 2 (Sites 40 and 42) Pensacola Bay and Bayou Grande
- Site 38
- Site 2 water front sediments
- NAS Pensacola
  - Overall practices
  - Standard FS to FFS

Team came up with the following points for SWMU 2:

- NAS Pensacola Partnering Team developed an "Assessment Approach" to determine the impact of base activity on Pensacola Bay and Bayou Grande
- No existing guidance was available for the assessment approach
- Helped in later development (a precursor) of Navy's guidance
- Final document was RI report and addendums
- Tangible benefits
  - Neither Site 40 nor 42 required FS
  - Remediation of sediments were not required as originally expected
  - Money saved because no excavation of sediment was required

Gerry displayed a list of past success stories that Team might want to submit.

**Consensus #3:** Team agrees to pursue submitting a CNO award for NAS Pensacola.

**A-30604:** Gerry will email success stories to Team for reminder of past successes.

**A-40604:** Greg F. will develop a plan for Team to follow to initiate CNO award submittal.

**A-50604:** Greg C. will gather background information to find out what recreational use there is to Pensacola Bay and Bayou Grande.

**7. RBCA Update - Tracie**

FDEP still expects to implement Global RBCA this summer or early fall. The arsenic numbers are still up to debate. One of the issues that Tracie made the team aware of was the fact that FDEP wants soil samples collected from three intervals when using 95% UCL - 6 inches, 6-12 inches, and 1-2 feet.

**Update from Tracie 6/25:** Since our last meeting I have found out that this new approach for sampling surface soil for 95% UCL will not need to apply to any sites that we have already been completed i.e., Site 38.

**8. OU 18/Site 43 - SCAP dates - Gerry**

TtNUS is working on the HASP. The schedule is included on the Gantt chart but because of field work completed this year it does not show up until next calendar year

**9. Exit Strategy - Gerry**

Tier II adopted Pensacola's Exit Strategy spreadsheet format. They added a column to show whether a site is RCRA or CERCLA. Columns for "ROD/SOB date (a-actual)" and "Additional Comments" were also added. Gerry handed out a handout of the Exit strategy and the team reviewed it. Bill had an electronic copy of the exit strategy completed by Byas for the NAS Pensacola UST sites.

**A-60604:** Gerry will email most current Exit Strategy to Allison for her to check on dates.

**A-70604:** Gerry will merge the UST sites and the CERCLA sites on the same Exit Strategy report.

**10. Facility/UST Update - Greg C.**

There was a soil excavation at petroleum Site 1116. The Facility will be releasing 25 acres for a VA hospital. Budget cuts currently occurring at the Facility and there's a likely RIF in the fall.

**11. Document Schedules OU 2, OU 16 (Site 41)/Gant Chart - Gerry**

Gerry passed out updated Gantt chart for Team to review. Allison commented that Site 41 - OU 16 looks on track to finish by dates assigned. Brian needs to change the start date for OU 2's Review RI Addendum to 7/19/04. Tracie is concerned there is too much review for FDEP stacked on top of each other for Site 38 and OU 2. Allison will need to wait until comments are received to possibly change some dates. The finish date for Review draft FS under Site 38 - OU 11 was changed to 7/8/04. Bill stated that Amy has subcontractors under contract for removal action for Site 8 & 24 - OU 13. Allison will go ahead and prepare the ROD before we get the removal action completed.

**A-80604:** Greg W. to send Greg C. a public notice for OU 13 IRA for PAO comment and approval.

The finish date for review draft ROD needs to be changed to 6/30/04 for OU 15 - Site 40.

**A-90604:** Gerry will send Greg C. the Exit Strategy to include the Facility's UST sites.

**12. Break**

**13. Site 15 Arsenic Changes - Greg W./Tracie**

Greg gave an update on the site 15 arsenic changes. It does not appear that a hot spot removal will be required. Greg indicated they may not be able to use 95% UCL. Tracie thinks LUC for this site is more likely.

**14. 1<sup>st</sup> Day Meeting Closeout – Review Action Items/Consensus Items/+/-/Review Agenda for Day 2**

The Gantt chart and Allison's wetland memo were pluses. Greg F. getting the CNO award initiated was good. Gus had one delta for the Team. He believes we need to return from breaks and lunch on time.

**15. 2<sup>nd</sup> Day Check-In/Opening Remarks**

Team had 2<sup>nd</sup> day check-in. Gerry would like to add a demonstration of the IR Portal to the agenda for the day.

**16. TIP Review/Team Charter - Gus**

Gus reviewed the old and new team assessment lists and asked the Team whether they felt they were on target or not. Gus stressed the issue of "stop: being late". Gus suggests Team pick three more areas for TIP review at the next meeting.

Gus passed out two handouts (attached) which were the written form of his presentation on partnering on day 1 and the TIP review from day 2. Greg F. asked how old the Team Charter was and Gus responded March 2003. Gus feels the current vision of the Team charter is actually the "mission". Therefore, he posed to the Team, what is the vision, the "picture". Bill suggests the Team write down their vision of Environmental Restoration at NAS Pensacola and then share that vision with the Team. Some ideas were: not have

to check with environmental department, safe for houses/kids/animals, can drink the water, environmentally safe for shared use like expand the golf course/cemetery/NTTC cultures, protective of workforce and ecological receptors from past operations of forefathers (within reason), no more trips to the XO, RAB tour showing base clean up, sunshine/children laughing/running thru the open field/family having a picnic, mixed use housing development, waterfront playground, Coppertone ad with kids on the white beach. Overall, the Team's vision would like to be: Environmental conditions at NAS Pensacola that are conducive to and support its beneficial use.

**Consensus #4:** Team agrees to adopt as its vision statement, "Environmental conditions at NAS Pensacola that are conducive to and support its beneficial use."

The new mission statement is Team's old vision statement, "The Environmental Restoration of NAS Pensacola." The previous mission statement is now one of the charter's objectives, "Implement a better, faster, cheaper CERCLA program at NAS Pensacola."

**Consensus #5:** Team decides to have August partnering meeting in Knoxville instead of the planned trip to Atlanta.

#### 17. IR Portal - Gerry

The website address for the IR Portal is [www.sdirport.com](http://www.sdirport.com). Greg W., Greg C., Greg F. and Tracie do not have access right now. Gerry explained the website to the Team. Greg F. commented that Team should start using this website especially with posting documents for review. Gerry designated himself to push the use of the website to the Team including the Exit Strategy, Gant chart, etc.

**A-10604:** Gerry will update the IR portal and prompt the team to use it.

Greg F. suggests putting the team charter on the IR portal.

#### 18. 2<sup>nd</sup> Day Meeting Closeout – Review Action Items/Next Agenda/Consensus Items/+/-/ Facilitator Evaluation

Next teleconference will be held Wednesday, July 21 at 10:00 est.

**A110604:** Bill will send Team the Navy website for guidance documents specifically background guidance.

Team completed the facilitator's evaluation.

#### Team Meeting Evaluation

##### Plus

- developing the mission statement
- fun

##### Delta

Gus' critique of the Team included:

- productive meeting
- vision statement big achievement

| Action Item No.                                 | Responsible Party | Status  | Due Date | Action Item   |
|---|-------------------|---------|----------|---|
| <b>Action Items from August, 2003 Meeting</b>   |                   |         |          |   |
| A-120803  | Greg C.           | Working | 1/31/04  | Greg C. will follow up with RASO to take care of the RAD contamination at OU2.  |
| <b>Action Items from February, 2004 Meeting</b> |                   |         |          |   |
| A-10204   | Greg F.           | Working | 2/27/04  | Greg F. will send a response letter to the Site 40 RI addendum by 2/27/04.  |
| A-20204   | Tracie            | Working |          | Tracie will have status of review of Site 43 to Team by next teleconference.  |
| <b>New Action Items from June, 2004 Meeting</b> |                   |         |          |   |
| A-10604   | Bill              |         | 6/14/04  | Bill will send Greg C. phone number for RASO  |
| A-20604   | TtNUS             |         | 6/16/04  | TtNUS will provide the Team in the minutes the FDEP, EPA, and Army Corp of Engineers' definition of a wetland           |
| A-30604   | Gerry             |         | 6/14/04  | Gerry will email success stories and the CNO award example to Team for reminder of past successes                       |
| A-40604   | Greg F.           |         | 7/19/04  | Greg F. will develop milestone dates for Team to follow to initiate CNO award submittal.                                |
| A-50604   | Greg C.           |         | 7/19/04  | Greg C. will gather background information to find out what recreational use there is to Pensacola Bay and Bayou Grande |
| A-60604   | Gerry             |         | 6/11/04  | Gerry will email most current Exit Strategy to Allison for her to check on dates.                                       |
| A-70604   | Gerry             |         | 6/11/04  | Gerry will merge the UST sites and the CERCLA sites on the same Exit Strategy report.                                   |
| A-80604   | Greg W.           |         | 6/18/04  | Greg W. to send Greg C. a public notice for OU 13 IRA for PAO comment and approval.                                     |
| A-90604   | Gerry             |         | 6/11/04  | Gerry will send Greg C. the Exit Strategy to include the Facility's UST sites   |
| A-100604  | Gerry             |         |          | Gerry will update the IR portal and prompt the team to use it.  |
| A-110604  | Bill              |         | 6/14/04  | Bill will send Team the Navy website for guidance documents specifically background guidance.                           |

### **Parking Lot Issues**

There is 1 parking lot issues.

1. Naval Air Station background study locations (arsenic).

| <b>Consensus Items from February, 2004 Meeting</b> |   |
|--|---|
| Consensus Item No.                                 | Consensus Item  |
| 1  | Team agrees to revisit the Team charter.  |
| 2  | December 2003 draft NASP Partnering Team meeting minutes are approved by Team.  |
| 3  | October 2003 draft NASP Partnering Team meeting minutes approved by Team.   |
| 4  | Team agrees to proceed with a soil removal at OU13 to prevent LUC on soils being required, and will proceed simultaneously to complete the ROD by September 30, 2004.   |
| <b>Consensus Items from April, 2004 Meeting</b>    |   |
| 1  | Team agrees that category 1 wetlands specified in Team's memorandum are appropriate for facility maintenance activities without restrictions from the IR program, but in accordance with FDEP and COE requirements. (Memorandum attached) |
| 2  | Team will ask the XO for memorandum outlining what maintenance activities are proposed for ditches at the facility.   |
| 3  | February 2004 draft NASP Partnering Team meeting minutes are approved by Team.  |
| 4  | Team decides to proceed with new proposed FDEP SCTL arsenic values even though they are not formally approved.  |
| <b>New Consensus Items for June, 2004 Meeting</b>  |   |
| 1  | Team approves the April draft minutes   |
| 2  | The draft wetlands memo is suitable for its intent and will be finalized and sent to the team and facility  |
| 3  | Team agrees to pursue submitting a CNO award for NAS Pensacola  |
| 4  | Team agrees to adopt as its vision statement, "Environmental conditions at NAS Pensacola that are conducive to and support its beneficial use."   |
| 5  | Team decides to have August partnering meeting in Townsend instead of the planned trip to Atlanta.  |

**Meeting Schedule:**

- July 21, 2004 - teleconference - 10:00 est
- August 10-11, 2004 – Townsend
- October 19-20, 2004 – Pensacola
- December 7-8, 2004 - Charleston

**Pensacola Partnering Meeting Agenda  
Townsend, TN  
August 10 and 11, 2004**

**Leader: Tracie Vaught  
Scribe: Betsy Voss  
Timekeeper: Bill Hill**

| 4 | Item | Description  | Presenter     | Time          | Category |
|---|------|--|---------------|---------------|----------|
|   | 1    | 1 <sup>st</sup> Day Check In/Opening Remarks/ Resource Sharing/Head Count and Proxies/Guests/ Review Ground Rules & Charter/Action Item & Parking Lot Review | Tracie        | 8:00 – 9:00   | Info     |
|   | 2    | Training – Live Life to the Fullest  | Gus           | 9:00 – 10:00  | Required |
|   | 3    | Break  | All           | 10:00 – 10:15 | Refresh  |
|   | 4    | OU 16  | Allison       | 10:15 – 11:15 | Info     |
|   | 5    | CNO award  | Greg F.       | 11:15 – 12:15 | Info     |
|   | 6    | Tier II Update   | Paul          | 12:15 – 12:30 | Info     |
|   | 7    | Lunch  | All           | 12:30 – 1:45  | Refresh  |
|   | 8    | OU 2 Document  | Brian         | 1:45 – 2:15   | Info     |
|   | 9    | Exit Strategy  | Gerry         | 2:15 – 2:45   | Info     |
|   | 10   | Facility/UST Update  | Greg C.       | 2:45 – 3:00   | Info     |
|   | 11   | Break  | All           | 3:00 – 3:15   | Refresh  |
|   | 12   | Document Schedules/Gant/SCAPS  | Gerry         | 3:15 – 3:45   | Info     |
|   | 13   | OU13 status document update  | Greg W.       | 3:45 – 4:15   | Info     |
|   | 14   | Site 15 arsenic changes  | Greg W/Tracie | 4:15 – 4:30   | Info     |
|   | 15   | 1 <sup>st</sup> Day Meeting Closeout – Review Action Items/ Consensus Items/Review Agenda for Day 2  | Tracie        | 4:30 – 5:00   | Info     |

**Pensacola Partnering Meeting  
Second Day**

| 4 | Item | Description   | Presenter | Time          | Category |
|---|------|---|-----------|---------------|----------|
|   | 16   | 2 <sup>nd</sup> Day Check-In/Opening Remarks  | Tracie    | 8:00 – 8:15   | Info     |
|   | 17   | TIP Review  | Gus       | 8:15 – 9:15   | Info     |
|   | 18   | Break   | All       | 9:15 – 9:30   | Refresh  |
|   | 19   | Saltwater Sediments Regression  | Brian     | 9:30 – 10:30  | Info     |
|   | 20   | Site 40 Update  | Allison   | 10:30 – 10:45 | Info     |
|   | 21   | Site 2 FS Comment Review  | Allison   | 10:45 – 11:15 | Info     |
|   | 22   | Break   | All       | 11:15 – 11:30 | Refresh  |
|   | 23   | Discuss Site 38   | Allison   | 11:30 – 12:30 | Info     |
|   | 24   | IR Portal Update  | Gerry     | 12:30 – 12:45 | Info     |
|   | 25   | 2 <sup>nd</sup> Day Meeting Closeout – Review Action Items/Next Agenda/Consensus Items/+/-/Facilitator Evaluation | Tracie    | 12:45 – 1:15  | Info     |