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NAS PENSACOLA
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FINAL PARTNERING TEAM MEETING MINUTES BETWEEN 15 FEBRUARY AND 16
FEBRUARY 2006 NAS PENSACOLA FL
2/15/2006
NAS PENSACOLA

FINAL
Pensacola Partnering Team Meeting Minutes
February 15-16, 2006
Charleston, SC

ATTENDEES:

Team Members:

Brian Caldwell	TtNUS
Greg Fraley	EPA
Bill Hill	NAVFAC
Tracie Balanos	FDEP
Gerry Walker	TtNUS
Greg Wilfley	CH2MHill

Support Members:

Julie Johnson	TtNUS - Scribe
Joe Foran	Mgmt Edge-Facilitator

Absent: Greg Campbell NAS Pensacola

Guest: Robbie Darby, NAVFAC Tier II

1. 1st Day Check In/Opening Remarks/Resource Sharing/Head Count and Proxies/Guests/Review Ground Rules & Charter/Action Items & Parking Lot Review/Approve Minutes

Team had check in, reviewed ground rules, minutes and agenda. Brian reported that he has made a transfer within Tetra Tech from NUS to Tetra Tech Divisions. This move will not affect his support to the NAS Pensacola team. There are some additional contractual steps that have to take place to fund the intercompany contract.

Greg Campbell was not in attendance due to lack of funding for travel.

Bill reported that Mike Davenport is meeting with Robbie Darby and bringing him up to speed on the changes ahead for NAVFAC's move to Jacksonville.

Tracie announced that she got married January 24, 2006. Her new last name is Bolanos.

Gerry discussed his surgery and recovery with the team. Gerry announced that Terry Hansen resigned from TtNUS and is going to work for WRS as an office manager in the Tallahassee Office. Larry Smith and Mike Jaynes will be taking over the Whiting Field CTOs and Gerry is taking over all the Saufley Field CTOs.

Bill Hill is meeting chairman, Greg Wilfley is timekeeper, Julie Johnson is scribe, and Joe Foran is Facilitator.

Consensus #1: Team approves the NAS Pensacola Partnering Team November 1, 2005 Meeting Minutes.

Action Item A10206: Bill Hill will check to see if he has Tracie's PE approval on the OU 2 FS.

Action Item A20206: Greg F. to send the team a copy of the SCAP

Tracie said she would like to have a conference call to discuss the IR Portal organization.

Action Item A30206: Gerry to propose an organization protocol for the IR Portal, see if a search engine can be added to the DMS, and report to the team by 2/28/06.

2. Facilitator Training - Joe

Joe discussed the team's winning the CNO award and said this makes the team eligible for the Secretary of the Navy and Secretary of Defense awards. Joe stressed the importance of Tier II presence at the team meetings.

Joe reviewed last meeting's discussion regarding the Team Improvement Process (TIP) survey from the last meeting four categories.

Tracie said that Erin Hughes (UF) completed a comprehensive review of Site 41 (Wetlands). Erin spent a day at the Pensacola site. Tracie is going to be sending out her draft comments to the RI very soon. Tracie said she had a very productive 1 ½ day meeting last month at Anchorage Inn with Erin, Bill, and Allison. Joe asked what the timing is for completing the RI. Tracie said she suspects the site will not qualify for NFA status, but she cannot answer the questions at this time.

Bill said by going through the TIPs stops helped them identify the starts. Joe reviewed the Starts.

TIP 2 dig for Root Causes

Start

- Make summary CD about the site we are working on.
- Start making complete evaluations of the data.
- Identify and investigate possible road blocks.
- Ask probing questions.
- Be more open about the sites.

Stops:

- False consensus.
- Holding back on full disclosure of all parameters of the situation.
- Partial data transfer

Gerry asked for clarification on the living CD and how much information should be included. He asked if previous CTOs should be carried forward. Bill said that HQ is addressing placement of all historical documents on their server prior to the move to Jacksonville. The deadline for this is September 2006.

Joe asked how the team implements decision documents and Bill said this is done through the Exit Strategy.

Greg F. said that he taught risk management (human) at the EPA.

Gerry said there have been 12 RODs completed. There are 21 NFA sites.

Joe stressed the importance of addressing decision items from previous meetings at the beginning of each meeting.

Consensus #2: Team agrees to change the agenda to review previous consensus items as part of the meeting opening and also reviewing current meeting consensus items as the first item of meeting closeout.

3. Lunch

4. Tier II Update – moved to day two - Robbie Darby

Tier II met at the end of November. This was the last Tier II meeting with Paul Stoddard. BRAC has moved to PMO function. David Criswell will serve as Florida Tier II Navy because of their involvement with the BRAC program. The team discussed navy funding and the significant delays. A little reduction in funding this year, but steady for the most part.

The Tier II team discussed SWMU permit language. There was a lot of debate on identifying SWMUs and suggested not calling the sites SWMUs, but calling them Areas of Interest. They will create a spreadsheet that will be issued to EPA and FDEP and this will contain Areas of Interest and the teams will identify which of these areas will be considered SWMUs.

Tier III update – Issues and points of interest were getting the FFA for Whiting Field. There was a concern about how the BRAC PMO was going to interact with the teams. Also discussed off-site contamination and how notification was going to be handled.

There was an issue that came up at Avon Park where the Navy will be using part of that site. Some investigations being planned at this site. There were concerns that it was not coordinated with FDEP.

Discussed Exit Strategies. Robbie said there were four RODs planned for FY 05, but only two were completed. Tracie said the two RODs were held up by EPA. The Tier II asks that the team gives them a heads up when they are not able to keep dates. Cecil Field will be presenting at the Tier II meeting. Rich is addressing the standardization of the Exit Strategy format and will coordinate that throughout TtNUS and send out a template. The updated Exit Strategy is due to the Tier II team by the March 1, 2006.

Gail provided training to the team addressing “Change Management”.

There were some interesting technologies presented at the Air Force Tier I/Tier II meeting. They had a 10 foot diameter auger. They used it at NASA to inject Nano Iron.

The Navy is becoming more concerned about getting to the Remedy in Place stage at sites. It is a high priority for Tier II and anything they can do to help the team to get to this point let them know.

5. Facility/UST Update – Bill Hill

Bill reported that at Site 38 during excavation, the contractor hit some old archeological material and this threatened to stop the removal action. Bill was able to come to an understanding and the work is continuing. Pensacola transferred property to the VA to

expand the cemetery. During the excavation for a grave, unlabeled gas cylinders were unearthed. Greg W. conducted a survey at the site (EM-31) and he provided preliminary results to Bill. The report is not complete yet. There have been a lot of anomalies in the area. Greg W. said the cylinders looked like fire extinguishers. There is a lot of discussion to determine how to handle the cylinders since the contents are unknown. Greg W. said that once they finish discussing the hazards and make a determination of what is acceptable to the health and safety department, they will seek approval from FDEP for the removal procedure. Tracie said the state will want soil samples taken unless the contents are determined to be oxygen or CO₂. This site consists of approximately 5.5 acres out of a 58 acre parcel. Greg W. said that from a health and safety aspect, they are going to want the cylinders off gassed somehow prior to handling. Greg W. said he took pictures of the cylinders. Tracie said she would like for Greg W. to contact Air Products, Inc. to see if they might have any valuable information to handle this situation.

Action Item A40206: Greg to send Tracie pictures of the tanks that were unearthed at the VA cemetery along with contacting Air Products, Inc. to see if they have any valuable information on how to handle this situation.

The facility is building a survival training center and they have unearthed a wooden structure. The archeological people got involved again. They hit the wooden structure at around 13 ft bls and hit it in only one area. Bill suspects that it is old debris that was buried in an old lake bed. They are continuing to dewater and will investigate once the area is excavated.

Aerostar sent Tracie two monitoring reports last week for UST Site 17 and Building 3241. Aerostar recommends NFA at Building 3241 and continued monitoring at UST Site 17.

Greg W. said that AS/SVE is proposed at Site 1159 at OLF Bronson.

6. Break

7. Document Priority Table and Gantt Chart – Gerry W.

The team reviewed and updated the Document Tracking and Priority Table. The ROD for OU3 Site 2 Waterfront Sediments is completed. The OU 13 Site 8 Rifle Range Disposal Site Final ROD was submitted on 11/10/05. OU 2 Sites 11, 12, 24, 25, 26, 27 and 30 Final Feasibility Study was completed. OU 11, Site 38 Final ROD was submitted on 12/13/05.

Action Item A50206: TtNUS to let the team know when Ensafe is under contract so that Tracie has plenty of time to schedule Erin Hughes (UF) to come to a team meeting to discuss Site 41.

Consensus Item #3: Team concurs to the changes to the Document Priority Table.

Gerry will update the Gantt chart to reflect the changes to the Document Priority Table. Gerry will provide the updated tables to the team with the draft meeting minutes.

8. SCAP and Exit Strategy – Gerry W. /Bill H.

Gerry reported that Rich May made changes to the format of the Exit Strategy to query for specific items.

Bill reviewed some date changes made to reflect SCAP dates.

9. Break

10. 1st Day Meeting Closeout – Review Action Items/Consensus Items – Bill Hill

11. 2nd Day Check In – Bill Hill

12. Site 41 – Brian.

Nothing new to report. A teleconference call was scheduled for April 6, 2006 at 10:00 a.m. to discuss comments on the RI.

13. Break

14. OU2 Proposed Plan – Gerry W. Nothing new to report.

15. Sites 44, 45, and 46 Update – Brian

Site 44 – This site is north of the Air Museum and used to refurbish aircraft for the museum. The investigation centers on the wash rack area. Bill said this site is not an official wash rack. Brian reported that the groundwater data is still being validated. Bill Olsen is preparing the reports. Brian asked Bill Olson to look at the Site 44 groundwater data. In the soil investigation there was a low level hit for PCE. There is a low level of an organic in the grassy area. But this information is prior to data validation. There was only one soil sample with a detection and was well below the residential criteria. Gerry said that the preliminary groundwater data is reflecting a need for additional monitoring wells. Bill said that the area of the investigation around the hangar is on concrete pavement approximately 12” thick. Brian said it took them 15 hours to cut through the concrete. In the storm sewer to the south portion of the site there is a diverter switch that will direct the runoff to a sanitary sewer when the wash rack is in use. Otherwise, the drainage goes to a normal storm sewer.

Site 45 – Site 45 is a lead site. This site previously contained Site 18 (PCB Site), but this site has been closed out. There are a couple of lead detections above action levels. Arsenic is also above the regulatory levels. Some detected concentrations are above residential standards. This site will require LUCs. The soil borings were placed to the south of the site in an attempt to delineate the arsenic. Brian said there is no pattern to suggest this is an arsenic site. Greg F. would like an investigation completed to prove the arsenic is naturally occurring. Bill said this site has been filled.

Site 46 – Site 46 is a lead site between Radford and the bay. There were 28 soil boring screened for lead. There was one lead detection in excess of residential criteria in soil beside former Building 71. There were no detections in excess of industrial levels. The biggest issue is lead in groundwater. Bill H. said that a very large Gazebo will be constructed in the middle of this site. There was odor of old gasoline in the area of PEN-

46-14 and PEN-46-13. The soil samples came up clean. Brian said that he suspects the odor is related to the groundwater. The groundwater results are not in yet.

Gerry said the Site Characterization Reports for these three sites will be out in mid-April and May. If these sites go to RI/FS, a final SCR report will not be completed it will instead go from Draft SCR to Draft RI report.

16. Lunch

17. UST Update- Gerry W

Gerry reviewed UST sites.

14 sites on the Exit Strategy, 25 named UST sites on the NORM,

He reviewed TtNUS' completed UST CTOs.

Open UST sites TtNUS is overseeing: Sites 21, 2406, 14, 1120, 1140, 18.

Site 21 – Two separate areas waiting for demo/construction to be completed before TtNUS can go out and reassess the monitoring well network. Issues at this site are lead in soil (delineated) and lead in groundwater (not delineated). Gerry thinks it's indicative of the fill rather than a source area. TPH has been delineated.

Site 2406 – Bill Gates is the EIC on this site. Saufley Field is going to be handled under the Pensacola team. Robbie suggested having Bill Gates attend partnering meetings a couple times a year or give updates at the beginning or ending of the meeting.

SARA completed and RAP in process. Current contamination onsite includes one foot of product (AVGAS) and 10 acres of groundwater contamination. FDEP requested additional groundwater delineation which was completed. FDEP approved the SAR Addendum II in January 2006. TtNUS is currently working on the RAP for the site, Gerry said they would like to write the RAP addressing the free product removal and then address groundwater after the free product is cleaned up.

Gerry also discussed the additional proposed work at Saufley field. Currently sites 3 and 4 are scheduled to be funded by the Navy this year. The sites are the pipeline and runway fuel system including wash racks and fuel pits. TtNUS has already written the work plan for the sites and plans to investigate them under the FDEP UST program. By investigating under the UST rules instead of CERCLA the investigation can be streamlined and accelerated. FDEP will be the driver instead of EPA which has less interest in the sites because they are not NPL. Tracie agreed the approach seemed sound.

Site 14, USTs 682 & 682 – Under quarterly monitoring at this time.

Site 1140 NW Bronson Field – near the bay. This is an MNA site that had an iSOC[®] treatment (micropore infusion of oxygen) prior to Hurricane Ivan. Currently undergoing quarterly monitoring. Close to closing site out. Waiting for two quarters of results below GCTL to take site to NFA. The benefit of iSOC[®] over ORC[®] is that ORC[®] is injected one time and then it's gone, with iSOC[®] it is continuously running. The wells at this site go approximately 15 feet into the water table.

Site 1120 – OLF Bronson – Just up the hill from Site 1140. Completed ORC[®] injection and quarterly monitoring continues. November 2005 data showed MW-14R exceeded PAH Site Specific Source well action levels (but not of the current FDEP criteria). Gerry suggested additional treatment at this site. He is discussing this site with others to come up with the best treatment method to propose.

Site 18 – RAP land farming soils and MNA. Treatability Study completed July 2003 to July 2004. Free product detected during last sampling event representing additional source. Brian said they are unsure where the free product came from. Draft TS report submitted to the Navy May 11, 2005 – recommended additional characterization to optimize site conceptual model. Gerry said they are continuing the characterization at this site.

Site 25 – CH2M Hill has completed Phase I and Phase II investigation at this site.

Site 24 – CH2MHill has completed Phase I and Phase II investigation at this site. No funding yet for Phase III.

UST Site 19 – CH2MHill has submitted a proposal for Phase III investigation at this site.

UST Site 1159 – AVGAS site originally Bioslurping, the product was not available for bioslurping so looking at AS/SVE technology for this site.

Site 3241 – Aerostar recommended no further monitoring at this site.

Site 17 – Aerostar recommended continued monitoring at this site.

Saufley Field houses a minimum security federal prison. Gerry reviewed the site location map with the team. The fuel pipelines at the flight line pits contained an aqua system. The lines were pressurized with water to move the fuel.

18. CNO Award – Greg W/Greg F

We won! Bill was surprised they gave out multiple awards and two were out of SouthDiv. Robbie said there were great write-ups and he was very impressed. They are going to be presented on May 3, 2006 at 9:00 a.m. at the Naval Heritage Center on Pennsylvania Avenue. The Secretary of the Navy ceremony follows at 11:00 a.m. and the Secretary of Defense ceremony follows at 1 p.m. Gerry is trying to locate a hotel and meeting space at this location.

19. Break

20. Member Welcome – Nothing new to report.

21. Meeting Closeout - Review Action Items/Next Agenda/Consensus Items/+/-/Facilitator Evaluation – Bill Hill - Done

Plus

Productive Meeting
 Robbie's Tier II Update
 Robbie's Presence
 Team Dynamics/Mechanics
 Tracie's Marriage!!
 CNO Award
 Document Priorities Table Review/Update

Delta

Greg Campbell's absence
 HVAC system

New Consensus Items from February 15-16, 2006 Meeting	
1	Team approves the NAS Pensacola Partnering Team November 1, 2005 Meeting Minutes.
2	Team agrees to change the agenda to review previous consensus items as part of the meeting opening and also reviewing current meeting consensus items as the first item of meeting closeout.
3	Team concurs to the changes to the Document Priority Table.

Action Item No.	Responsible Party	Status	Due Date	Action Item
Action Items from March 8, 2005 Meeting				
A-20305	Greg F.	Completed	5/6/05	Greg F. Will email the Team an updated SCAP by the next meeting.
A-50305	Team	On Agenda		Team needs to review the Document Tracking and Priority Table to hit document due dates.
A-70305	Gerry	Ongoing	3/15/05	Gerry will update the Document Tracking and Priority Table by 3/15/05
A-90305	Robbie	Completed	3/17/05	Robbie will get with Byas to discuss the current status of UST002 – Site 2662W by 3/17/05. – see action item A-30505.
Action Items from May 5, 2005 Meeting				
A-10505	Greg W.	Completed		Greg W. will coordinate with his coworker to get the CNO award on the IR Portal for the Team's review.
A-20505	Greg C.	Completed		Greg C. will send an approval letter to the Team for Site 40 ROD to replace action item A-30305.
A-30505	Bill	Working	01/31/06	Bill will check with Byas by 5/20/05 regarding action item A-90305, current status of UST002-Site 2662W. – Bill spoke with Byas and he will work up a proposed action and will then contact Tracie. Funding will not be available until FY 07.
A-40505	Greg F./Gerry	Completed	6/27/05	Greg F. Will draft explanations to why SCAP target dates (Site 40, OU13) are being missed then Gerry will include in the Exit Strategy and post to the IR Portal.

Action Item No.	Responsible Party	Status	Due Date	Action Item
A-50505	Tracie	Completed		Tracie will email Allison comments for Site 2 Waterfront Sediment RI Addendum Errata.
A-60505	Tracie	Completed		Tracie will email the Interim Removal Action for the Rifle Range Disposal Site at OU13, Site 8.
A-70505	Tracie	Completed		Tracie will email the Team comments for Site 2 Waterfront Sediment Draft Proposed Plan.
A-80505	Greg C.	Completed		Greg C. Will check on buildings 73 and 45 to see when they are going to be demolished and will let the Team know.
New Action Items from June 23, 2005 Meeting				
A-10605	Greg F.	Completed		Greg F. will email an updated copy of the SCAP to the Team by 6/24/05.
A-20605	Gerry	Completed		Gerry will contact Chuck Brian to get a copy of his presentation explaining FL UCL.
A-30605	Team	On Agenda		The Team will supply information to Renee for the CNO award.
A-40605	Gerry	Completed		Gerry will send the Team a current contacts list.
A-50605	TtNUS	Completed		Tetra Tech will look into getting a motel for the upcoming August meeting and email details to the Team.
New Action Items from August 23, 2005 Meeting				
A-10805	Betsy	Completed		Betsy will send the Team a current contacts list by 8/31/05
A-20805	Gerry	Completed	9/7/05	Gerry will send a copy of the TIP information to the IR Portal for the Team's review by 9/7/05.
A-30805	Greg F.	Completed	8/25/05	Greg F. will send briefings on OUs 3, 11 and 13 for final RODs to Greg C. for his review with the CO, and to Tracie by 8/25/05. OU3 is complete. OUs 11 and 13 are pending. The EPA attorneys have reviewed the RODs and Greg should be forwarding to headquarters next week. He expects they'll be completed in the next 45 days
A-40805	Tracie	Completed	8/26/05	Tracie will send an example of a summary letter to Bill for Team's help by 8/26/05.
A-50805	Greg W.	Ongoing	Revised due date 03/15/06	Greg W. will send the Site 15 removal action report to the Team by 03/15/06.
A-60805	Tracie	Completed	9/15/05	Tracie will research to see if there are any documents pertaining to Building 3644 by 9/15/05. Site 14 (Bldg. 3644) CAR was approved on 12/11/95. Action Item Follow-up: Bill Hill to look into funding of RAP for this site. Action Item Follow Up: Tracie to send Greg C. and bill a copy of the CAR approval letter.

Action Item No.	Responsible Party	Status	Due Date	Action Item
A-70805	Bill	Completed		Bill will check to see if activity can utilize BOA contract at SouthDiv. No they cannot.
A-80805	Greg C.	Completed		Greg C. will add UST Sites – Buildings 782, 1917, 2270, and 3644 to funding requests. 782 and 1917 are in process of funding. 3644 may be funded by Southern Division. 2270 will be added in next request.
A-90805	Team	Completed	9/7/05	Team will send Renee information for the CNO Award by 9/7/05.
New Action Items from November 1, 2005 Meeting				
A-11105	Bill	Completed		Bill Hill to post Team Ground Rules to IR Portal.
A-21105	Brian	Completed		Brian to upload Site 41 presentation to IR Portal. Action item was completed by Allison on November 1, 2005, while Team was at lunch.
A-31105	Tracie	Completed		Tracie to put presentation on IR portal. Action Item completed during meeting.
A-41105	Team	Ongoing	03/31/06	Greg Fraley to get HQ approval of the OU 13 ROD. Greg said he expects to have completed by 3/31/06
A-51105	Team	Ongoing	03/31/06	Greg Fraley to get HQ approval of the OU 11 ROD. Greg said he expects to have completed by 3/31/06
A-61105	Greg F.	Completed		Greg Fraley to revise the SCAP target dates for OU2. Greg moved date out to 10/28/06.
A-71105	Gerry	Ongoing		Gerry to determine deliverable due date on Gantt chart and let Greg F know.
A-81105	Gerry	Ongoing		Gerry W. to revise “prepare final FS due date” to 11/30/05 Site 41 RI completed date to 8/19/05 and change duration date for the Site 41 Review RI to 150 days.
A-91105	Allison	Completed		Allison to send copy of presentation to Erin Hughes at Center of Environmental and Human Toxicology.
A-101105	Greg F.	Ongoing	2/28/06	Greg F. to add Site 45 in CERCLIS.
A-111105	Team	Completed		Team to submit information for the CNO Award Presentation.
A-121105	Greg F.	Completed		Greg F. to follow up and determine rationale for Comment 11. Team would like to know outcome. Tracie and Bill would like to leave in the OU 13 ROD.
New Action Items from February 15, 2006 Meeting				
A-10206	Bill	Ongoing	02/16/05	Bill Hill will check to see if he has Tracie’s PE approval on the OU 2 FS.
A-20206	Greg F.	Ongoing	2/28/06	Greg F. to send the team a copy of the SCAP.

Action Item No.	Responsible Party	Status	Due Date	Action Item
A-30206	Gerry	Ongoing	2/28/06	Gerry to propose an organization protocol for the IR Portal, see if a search engine can be added to the DMS, and report to the team by 2/28/06.
A-40206	Greg W.	Ongoing	2/28/06	Greg W. to send Tracie pictures of the tanks that were unearthed at the VA cemetery along with contacting Air Products, Inc. to see if they have any valuable information on how to handle this situation.
A-50206	TtNUS	Working		TtNUS to let the team know when Ensafe is under contract so that Tracie has plenty of time to schedule Erin Hughes (UF) to come to a team meeting to discuss Site 41.

Parking Lot Issues

Greg Fraley will barbeque ribs for team.

Team to discuss site visit to NAS Pensacola.

Pensacola Partnering Meeting Agenda
Washington, DC
May 2, 2006

Leader: Gerry Walker
Scribe: To be determined
Timekeeper: Bill Hill

Item	Description	Presenter	Time	Category
1	Check In/Opening Remarks/Resource Sharing/Head Count and Proxies/Guests/Review Ground Rules & Charter/Review Consensus Items, Action Items & Parking Lot/Approve Minutes	Bill H.	8:30 – 9:30	Info
2	Facilitator Training – Closeout Stop/Starts Process	Joe Foran	9:30 – 10:30	Info
3	Break	Team	10:30 – 10:45	Needed
4	Tier II Update	Scott	10:45 – 11:00	Info
6	Document Priority Table, SCAP, Exit Strategy, and Gant Chart	Gerry	11:00 – 12:00	Info
7	Lunch	All	12:00 – 1:30	Needed
8	Site 41	Brian	1:30 – 2:00	Info
5	Facility/UST Update	Greg C.	2:00 – 2:15	Info
9	OU2 Proposed Plan	Gerry W.	2:15 – 3:00	Info
10	Break	All	3:00 – 3:15	Needed
11	Sites 44, 45, and 46 Update	Brian	3:15 – 3:45	Info
12	UST Update	Gerry/Bill	3:45 – 4:15	Info
13	Meeting Closeout – Review Action Items/Consensus Items/Next Agenda//=-/Facilitator Evaluation	Bill Hill	4:15 – 4:45	Info

Meeting Schedule:

- August 29-30, 2006