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NAS PENSACOLA
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FINAL PARTNERING TEAM MEETING MINUTES BETWEEN 22 AUGUST AND 23 AUGUST
2006 NAS PENSACOLA FL
8/22/2006
NAS PENSACOLA

FINAL
Pensacola Partnering Team Meeting Minutes
August 22 and 23, 2006
Pensacola, Florida

ATTENDEES:

Team Members:

Tracie Bolanos	FDEP
Brian Caldwell	TtNUS
Greg Campbell	NAS Pensacola
Greg Fraley	EPA
Bill Hill	NAVFAC
Gerry Walker	TtNUS
Greg Wilfley	CH2MHill

Support Members:

Allison Harris	Ensafe
Joe Foran	Mgmt Edge - Facilitator

Guests

David McConaughy (Navy Environmental Health Center)
Erin Hughes (Univ. of FL, representing FDEP)
Tom Dillon (NOAA)

1. 1st Day Check In/Opening Remarks/Resource Sharing/Head Count and Proxies/Guests/Review Ground Rules & Charter/Review Consensus Items & Action Items & Parking Lot/Approve Minutes

Team had check in. David will be giving a presentation to the RAB regarding the ATSDR evaluation of the base. Erin is here to participate in the Site 41 discussions. Team reviewed ground rules, consensus items, action items and parking lot.

Action Items review – issue of ROD signing and sequence was brought up. EPA HQs “signs off”; then FDEP “signs off” and processes a concurrence letter; then CO signs, then EPA. Work is done in hard copy;

Action Item A-10806: Tracie to call Jim Crane to confirm if FDEP signs and who signs RODS. *(Tracie called during break and Jim said that FDEP only submits a concurrence letter not signature on the ROD is required).*

Consensus #1: Team approves the NAS Pensacola Partnering Team May 2, 2006 Meeting Minutes.

2. Facilitator Training – Joe

Joe presented information regarding Myers Briggs (MB) and methods of communication. As a rule, we are poor communicators.

8 communication phrases presented that are “typical” of MB characteristics.

Began going through the methods of communication characteristic of the MB traits

- Extraversion
- Introversion
- Sensing

- Intuition
Communication Rules of Thumb for all preferences

3. **Lunch Break**

4.

5. **Document Priority Table, SCAP, Exit Strategy - Gerry**

The Team had a lengthy discussion on the current report status of the NAS Pensacola sites. Changes and updates were made to the Document Priority Table and the revised table is attached. Significant priority items discussed include:

OU13, Sites 8 and 24

The final ROD for OU13, Site 8 & 24 still needs approval from FDEP and EPA. EPA will submit comments or approval by 9/1/06, and FDEP will submit a concurrence letter by 9/22/06. NUS committed to a submittal date of 8/26/06 for the revised final ROD.

OU11, Site 38

Final ROD comments or approval from EPA by 8/25/06, FDEP has already approved.

Action Item A-20806: – Gerry will set up a telephone conference call to discuss status of OU13 and OU11 RODs on 9/7/06, 10AM -11AM EST.

Action Item A-30806: Greg F. will change the SCAP target dates to reflect the changes in the Document Priority Table.

OU2, Site 11

Draft Proposed Plan – Gerry proposed as revised submittal date of 9/1/06.

The Document Tracking Table was updated to begin tracking the Draft Proposed Plan, Final Proposed Plan, Public Comment Period and Draft and final RODs.

OU4, Site 15

The Removal Action Report was posted to the IR Portal by Greg W.

Action Item A-40806: Greg W. will send Greg F. a CD of the Removal Action Report for OU4, Site 15 by 9/1/06.

Action Item A-50806: FDEP and EPA are to submit comments or approval of the OU 4 Removal action Report by 9/9/06.

OU16, Site 41

Revised RI date will be dependent on the regulatory response to comment responses. The Revised Final RI submittal date was changed from 10/30/06 to 4/30/07. The Document Tracking Table was updated to begin tracking Final Feasibility Study, Draft Proposed Plan, Final Proposed Plan, Public Comment Period, Draft ROD and Final ROD.

Consensus #2: Exit strategy dates will remain consistent with current SCAPS dates.

OU18, Site 43

Action Item A-60806: Bill to call Greg F. everyday until he changes the name of the site in SCAPS.

Action Item A-70806: Greg F. to submit comments on draft Site 43 RI by 8/28/06.

The Document Tracking Table was updated to begin tracking Final RI Draft Feasibility Study, Final Feasibility Study, Draft Proposed Plan, Final Proposed Plan, Public Comment, Draft ROD and Final ROD.

Gerry will update the ROD projected dates on the Exit Strategy based on the changes made today from the Document Priority Table. Gerry will put the updated Document Priority Table on the IR Portal for the Team's review.

Action Item A-80806: Gerry will revise the Document Tracking /Priority Table

Site 44

11/1/06 – SCR submittal date (moved back 60 days)

Site 45

10/1/06 – SCR submittal date (moved back 60 days)

Site 46

9/1/06 – SCR submittal date (moved up 30 days)

Consensus #3: These three sites will probably be going RI status. We will wait until SCRs are submitted to see if an IRA might be performed instead of elevation to RI, and addition of them to SCAPS.

6. **Break**

7. **Exit Strategies**

Consensus #4: Exit date for OU13 (8/1/06) will remain the same, even though SCAPs date is 8/31/06.

Gerry went over UST sites and their status.

8. **RAB meeting preparation –**

Bill went over the RAB presentation while Gerry and Greg Campbell went to the meeting room and met with personnel to coordinate equipment usage.

Day 2:

Check-in; the team welcomed guests Erin Hughes and Tom Dillon.

Greg F. forwarded an e-mail message including comments on the RODs for OU11 and OU13.

The team reviewed EPA headquarters comments on the ROD for OU13 –

1 – Agree to recommended changes.

2 – Agree to adding “prevent ingestion of groundwater in the surficial zone of the Sand and Gravel Aquifer until drinking water standards are attained”.

4 – Agree to all recommended changes; SMP is a primary document under the FFA.

Action Item A-900806: Gerry will submit responses to EPA comments on the final OU 13 ROD by 8/31/06.

The team reviewed EPA comments of the ROD for OU11.

Action Item A-100806: Gerry will call Greg F. to 8/28/06 to discuss the issue of “non-residential” definitions.

Action Item A-110806: Tracie will send Team the FDEP definitions of “non-residential”.

9. Site 41 – Goal is to finalize comment responses on the RI – Allison and Tracie.

Jan 23, 2006 FDEP comments discussion and response resolution:

1 – FDEP accepts response.

2 – On hold; new ingestion rates will likely have to be used.

Action Item A-120806: Greg F. will ask (today) Linda George of EPA why she provided the ingestion rates that were used (she provided rates in 2003 at an Eco-subcommittee meeting; new rates were actually available in 1993-1994).

3 – FDEP accepts for time being.

Action Item A-130806: Allison will look at actual frequencies total PAHs exceeds the PELs but were below the MEC –is Swartz median value the correct screening value?

4 – FDEP accepts response.

Jan. 24, 2006 FDEP comments:

1- FDEP accepts response; (Wetland 3 iron alternative); leave response as is for now, referring to the results of the optimization study.

Action Item A-140806: Tracie will see if there are additional alternatives that may be acceptable to the State; she will specifically be talking with David Grabka re: Cecil Field.

Action Item A-150806: Bill will send Tracie the Cecil Field data.

2 – Wetland 15; FDEP accepts response.

3 – Wetland 16 – FDEP accepts response.

4 – FDEP accepts response.

5 – FDEP accepts response.

6 - Wetland 48 FDEP accepts response; Tt will collect 6 additional samples.

7 – FDEP accepts response.

Summary and Conclusions (FDEP accepts).

Action Item A-160806: Greg F. will email Team the EPA response to the TtNUS comment responses by 8/28/06.

EPA Comment Responses

4a –The FS will be based on the resampling results (Wetland 10).

10. Exit Strategies (continued from 8/22).
Gerry, Bill, and Greg W. continued discussion of UST sites and their status (need site status report from them).

11. **Facility/UST Update – Greg C.**

Greg C. reported on the Facility. Site 3644 Contamination Assessment Report is missing. The facility may have to redo the investigation and report. Greg also reported that during excavations for a seawall (new project) near Port Operations encountered petroleum sheen in pit water. Water samples analyzed from the pit indicated concentrations above screening levels.

12. **NASP Partnering Team Meeting Schedule –**

October 3, 2006 – Conference call 2:00 pm EST

November 29-30, 2006 - Meeting in Charleston, SC

Feb 27-28, 2007 –Meeting at NAS Pensacola, FL

May 15-16, 2007 – Meeting in Tallahassee, FL

September 11-12, 2006 – Meeting at NAS Pensacola (this meeting includes a RAB)

Action Item A-170806: Gerry to mail the Team (including Tom Dillon) the draft agenda by 9/1/06.

13. **Site Tour Planning – Gerry**

Gerry put together and distributed a handout including maps and figures to be used during the site tour tomorrow.

14. **Meeting Closeout – Review Action Items/Consensus Items/Next Agenda/+/-/Facilitator Evaluation - Greg**

The Team had meeting closeout and Brian reviewed the new action items and consensus items from today's meeting. The next meeting is scheduled for November 29-30, 2006 in Charleston, SC.

THE TEAM COMPLETED A MEETING EVALUATION

Plus

Great meeting room

Great location (back in Pensacola)

Team Building exercise

Dave McConaghee presentation at RAB

Erin and Tom's attendance

Tier II update

Delta

Tier II absence

New Consensus Items from May 2, 2006 Meeting	
1	Team approves the NAS Pensacola Partnering Team May 2, 2006 Meeting Minutes.
2	Exit strategy dates will remain consistent with current SCAPS dates.
3	These three sites will probably be going RI status. We will wait until SCRs are submitted to see if an IRA might be performed instead of elevation to RI, and addition of them to SCAPS.
4	Exit date for OU13 (8/1/06) will remain the same, even though SCAPs date is 8/31/06.

Action Item No.	Responsible Party	Status	Due Date	Action Item
Action Items from March 8, 2005 Meeting				
A-50305	Team	On Agenda		Team needs to review the Document Tracking and Priority Table to hit document due dates.
A-70305	Gerry	Ongoing	3/15/05	Gerry will update the Document Tracking and Priority Table by 3/15/05
Action Items from November 1, 2005 Meeting				
A-41105	Team	Ongoing	03/31/06	Greg Fraley to get HQ approval of the OU 13 ROD. Greg said he expects to have completed by 9/1/06
A-51105	Team	Ongoing	03/31/06	Greg Fraley to get HQ approval of the OU 11 ROD. Greg said he expects to have completed by 9/1/06
New Action Items from May 2, 2006 Meeting				
A-10506	Tracie	Completed	5/12/06	Tracie will send Bill, Robbie and Greg C. the document DEP uses to track the progress of the Key West UST sites by 5/12/06.
A-20506	Greg F.	Completed	6/2/06	Greg F. will change the SCAP target dates to reflect the changes in the Document Priority Table and send an updated version to the Team by 6/2/06.
A-30506	Greg F.	Completed	5/12/06	Greg F. will check to see if he has approved the Final Feasibility Study for OU2, Site 11 by 5/12/06.
A-40506	Greg C.	Completed	5/12/06	Greg C. will check at UWF to see if the NAS Pensacola Administrative Record is still present and available by 5/12/06.
A-50506	Greg W.	Working	9/15/06	Greg W. will send Tracie and Greg F. a CD of the Removal Action Report for OU4, Site 15 by 9/1/06.
A-60506	Allison	Completed	5/31/06	Allison will review comments from DEP and EPA for the RI report at OU16, Site 41 and contact Greg F. and Tracie for responses by 5/31/06.

New Action Items from August 22, 2006 Meeting				
A-10806	Tracie	Completed		Tracie to call Jim Crane to confirm if FDEP signs and who signs RODS. (Tracie called during break and Jim

				said that FDEP only submits a concurrence letter not signature on the ROD is required).
A-20806	Gerry	Working	9/6/06	Gerry will set up a telephone conference call to discuss status of OU13 and OU11 RODs on 9/7/06, 10AM - 11AM EST
A-30806	Greg F.	Working		Greg F. will change the SCAP target dates to reflect the changes in the Document Priority Table.
A-40806	Greg W.	Working	9/1/06	Greg W. will send Greg F. a CD of the Removal Action Report for OU4, Site 15 by 9/1/06.
A-50806	Tracie, Greg F.	Working	9/9/06	FDEP and EPA are to submit comments or approval of the OU 4 Removal action Report by 9/9/06.
A-60806	Bill	Working	Daily	Bill to call Greg F. everyday until he changes the name of the site in SCAPS.
A-70806	Greg F.	Working	8/28/06	Greg F. to submit comments on draft Site 43 RI by 8/28/06.
A-80806	Gerry	Working		Gerry will revise the Document Tracking /Priority Table.
A-90806	Gerry	Working	8/31/06	Gerry will submit responses to EPA comments on the final OU 13 ROD by 8/31/06.
A-10806	Gerry	Working	8/28/06	Gerry will call Greg F. to 8/28/06 to discuss the issue of “non-residential” definitions.
A-11806	Tracie,	Working	8/28/06	Tracie will send Team the FDEP definitions of “non-residential”.
A-12806	Greg F	Working	8/23/06	Greg F. will ask (today) Linda George of EPA why she provided the ingestion rates that were used (she provided rates in 2003 at an Eco-subcommittee meeting; new rates were actually available in 1993-1994).
A-130806	Allison	Working		Allison will look at actual frequencies total PAHs exceeds the PELs but were below the MEC –is Swartz median value the correct screening value?
A-14806	Tracie	Working		Tracie will see if there are additional alternatives for wetland 3 iron concentrations that may be acceptable to the State; she will specifically be talking with David Grabka re: Cecil Field.
A-15806	Bill	Working		Bill will send Tracie the Cecil Field data concerning surface water iron concentrations.
A-16806	Greg F.	Working	8/28/06	Greg F. will email Team the EPA response to the TtNUS comment responses on site 41 by 8/28/06.
A-17806	Gerry	Working	9/1/06	Gerry to mail the Team (including Tom Dillon) the draft agenda by 9/15/06.

Parking Lot Issues

None.

Pensacola Partnering Meeting Agenda
Charleston, SC
November 29 - 30, 2006

Leader: Tracie Bolanos
Scribe: TBD
Timekeeper: Greg Wilfley

Item	Description	Presenter	Time	Category
1	1 st Day Check In/Opening Remarks/Resource Sharing/Head Count and Proxies/Guests/Review Ground Rules & Charter/Review Consensus Items, Action Items & Parking Lot/Approve Minutes	Tracie	8:30 – 9:30	Info
2	Facilitator Training	Joe Foran	9:30 – 10:30	Info
3	Break	Team	10:30 – 10:45	Needed
4	Document Priority Table, SCAP, and Exit Strategy	Gerry	10:45 – 12:00	Info
5	Lunch	Team	12:00 – 1:30	Info
6	Tier II Update	Robbie	1:30 – 2:00	Info
7	Facility Update	Greg C.	2:00 – 2:15	Info
8	Site 41	Allison	2:15 – 3:00	Info
9	Break	Team	3:00 – 3:15	Needed
10	Background Data Set	Brian	3:15 – 4:15	Info
11	1 st Day Meeting Closeout – Review Action Items/Consensus Items	Tracie	4:15 – 4:45	Info
12	2 nd Day Check In	Tracie	8:30 – 9:00	Info
13	OU 13 IRA/ROD update`	Greg W	9:00 – 9:15	Info
14	Sites 44, 45, and 46 Update	Gerry	9:15 – 10:00	Info
15	Break	Team	10:00 – 10:15	Needed
15	UST Update	Gerry/Bill	10:15 – 10:45	Info
16	2 nd Day Meeting Closeout – Review Action Items/Consensus Items/Meeting schedule/Next Agenda//plus - delta/Facilitator Evaluation	Tracie	10:45 – 11:45	Info

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