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NAS PENSACOLA
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PARTNERING TEAM MEETING MINUTES BETWEEN 22 MAY AND 23 MAY 2007 NAS
PENSACOLA FL
5/22/2007
NAS PENSACOLA

Pensacola Partnering Team Meeting Minutes
May 22 & 23, 2007
Pensacola, Florida

ATTENDEES:

Team Members:

Tracie Bolanos	FDEP
Brian Caldwell	Tetra Tech
Greg Campbell	NASP PWC
Greg Wilfley	CH2M Hill
Bill Hill	NAVFAC
Gerry Walker	TtNUS

Support Members:

Allison Harris	Ensafe
Gail Waldron	Mgmt Edge - Facilitator

Guests

Eric Nuzie FDEP – Tier II
Jim Crane FDEP
Leona Teasley (sp?) EPA

1. 1st Day Check In/Opening Remarks/Resource Sharing/Head Count and Proxies/Guests/Review Ground Rules & Charter/Review Consensus Items & Action Items & Parking Lot/Approve Minutes

Team had check in. Tracie is absent from the meeting but gave her proxy to Bill Hill. Team reviewed ground rules, consensus items, action items, and parking lot. Action Items review – The Team updated Action Item list which is attached.

Action Item A-10507: Tracie will talk to Larry O’Donnell regarding Wetland 3 blocking – coordinate with him – due June 8.

Consensus Item 10507: Team approves the NAS Pensacola Partnering Team February 2007 minutes.

2. Facilitator Training - Gail

Gail led the team in a Sticky fingers and straws exercise. The exercise involved two teams building the tallest structure using orange slice candy and soda straws. The exercise assisted in team building.

3. Document Priority Table, SCAP, Exit Strategy - Gerry

The Team had a lengthy discussion on the current report status of the NAS Pensacola sites. Changes and updates were made to the Document Priority Table and the revised table is attached. Significant priority items discussed include:

OU 2 Proposed Plan

Team decided that the ROD will not likely be made this year and decided to move the SCAPS date to February 9, 2008.

Action Item A20507: Greg F. will input new dates for ROD, RRD, and RA (New date for ROD is Feb. 29 2008) and will email the new dates in SCAPs to team by June 1, 2008.

OU 1,

OU1 Wetland 3 Pilot Study work plan is needed for team review prior to implementation. Dates are pending funding.

OU11

OU11 – Bill indicated that the Navy may need to go back and verify that soil remediation was properly completed as part of the hurricane cleanup. The hurricane contractor has not so far supplied sufficient documentation that cleanup was completed.

A separate contractor for the development of the water front “green space” submitted a plan to finish waterfront that outlines monitoring wells that need to be abandoned. Bill is reviewing this and the future Remedial Design will need to include replacement wells for the ones abandoned after the greenspace construction is finished. Because of these complications, Navy will not be able to accomplish the 18 month timeframe for initiation of a remedy following final Remedial action.

Action Item A30507– Bill Hill will draft a letter requesting extension for the 18 month schedule to implementation of a RD at Site 38 – due by July 1, 2007.

OU16

Additional sampling of the Site 41 wetland sediment will be conducted this week by Ensafe. Revised proposed submittal date for the Site 41 Remedial Investigation addendum is August 30, 2007.

OU18

The revised submittal date for the Draft Final Feasibility Study is June 10, 2007.

Sites 44, 45 & 46:

Bill indicated that his review of draft Remedial Investigation Reports for Sites 44 and 45 will be completed June 1, 2007. The draft final versions of the documents will then be sent to the Partnering Team by June 15, 2007. The site 46 report is already being reviewed by the partnering Team.

Action Item A40507 – Greg F. will complete Site 46 RI review by *May 25, 2007.*

Action Item A50507 – Bill has committed Tracie to be complete by *July 15*; he will check with her to make sure she can make it.

Site Management Plan (SMP)

Bill Hill brought up that NAVFAC he has not received regulatory approval of the SMP for several years. The team discussed the procedure and decided that in the future, Bill will use the Exit Strategy Table as the basis for the SMP. Jim and Eric as Tier II representatives pointed out that the collaborative effort on the exit strategy is inherent concurrence however some written concurrence should be provided.

Consensus Item 20507: In the future some written concurrence on the SMP should be provided to the Navy.

Action Item A60507 - Greg F. and Tracie will provide consensus for the SMP for all previous outstanding years by June 15, 2007.

Action Item A70507 – Eric Nuzie will get an electronic copy of the Petroleum Agreement to Bill Hill by June 8, 2007

Action Item A80507 – Bill Hill will distribute the Petroleum Agreement to other petroleum managers within EFD South by June 15, 2007.

Exit Strategies:

OU2 – The Team change the ROD projected date to February 29, 2007.

Action Item A90507– Bill Hill will check to see how projected ROD date will change the RIP dates for OU2 by June 8, 2007.

Sites 44, 45, 46 -

Action Item A100507– Greg F. will add OU designations for Sites 44, 45, and 46 in SCAPs. The designations will be OU 19, 20, and 21; respectively. Greg will complete it by June 1, 2007.

4. Tier II Update

Items discussed included:

- Florida RODs and coordination with the FDEP;
- Transfers of EFD South to Jacksonville Florida location and the associated administrative issues that could cause problems;
- Air Force Reorganization and potential impact to FDEP;
- EPA Reorganization (Fraley's group) and potential impact to Team;
- FDEP Reorganization (Jim Cason retiring) and potential impact to Team;
- Exit Strategies and their use at Tier II level;
- Mission and Vision of Tier II revisited;
- Success Stories – how are they being used?

5. Facility Update

Greg Campbell brought up for discussion the following topics:

- OLF Saufley Field has a new warden and all fieldwork should be coordinated with him;
- The VA Cemetery project has been completed (cylinder removal);
- VA cemetery Phase II expansion is moving forward, and the Team discussed the fact that a new Memorandum of Agreement needs to be developed by VA and FDEP rather than the Navy and FDEP;
- Site 38 Green Space project will require some coordination from the Team because of the abandonment of monitoring wells.

6. OU1 Optimization Study

TtNUS is working on the Response to Comments for the FDEP comments. The EPA approved the document without comment. The Team discussed the fact that the facility I pursuing the cleanup the drainage ditches throughout the facility.

7. **Pre Restoration Advisory Board Meeting**

Bill Hill went over the RAB presentation.

8. **OU1 Cylinder Removal Update**

Greg Wilfley gave a presentation update to the Team. The cylinder removal is complete.

9. **CNO Award**

The team decided to brainstorm ideas for the CNO award. The following ideas were suggested:

Facility CNO award:

Green space at waterfront;

Rapid response at the VA cemetery concerning the cylinder removal;

Wetlands/drainage ditch cleanup;

Management of transition of reorganization within EFD South, EPA and FDEP;

OU1 pilot study for blocking wetland

Potential MOA between BLM and VA

Trident Probe investigation at OU2

Triad approach at UST Site 18

Eliminate WWTP/privatize service and eliminate point source

Environmental Team CNO award:

Rapid response – cylinder removal

Completed RODs OU11 and OU13

Green space at waterfront

Rapid response – cylinder removal

Wetlands/drainage ditch cleanup

Management of transition of reorg

OU1 pilot study for plugging wetland

Trident Probe investigation at OU2

Triad approach at UST Site 18

Action Item A110507– Greg W. will coordinate getting short descriptions for each of the Team topics by June 22, 2007.

Action Item A120507– Gerry W. will coordinate getting short descriptions for each of the Facility topics by June 22, 2007.

Action Item A130507– Gerry W. will set up a partnering Team conference call for July 17, 2007 at 2:00 pm EST.

Action Item A140507– Gerry W. will revise agenda for Tallahassee meeting, include it in the minutes. We will discuss it during our telecom on July 17, 2007.

The team completed a meeting evaluation

Plus

Beat schedule

Everyone listened, contributed, good communication

Nice facility
 Jim and Eric attendance
 Training
 No conflicts
 Great Social Evening

Delta
 Missing Tracie
 Staying on technical schedules

New Consensus Items from February 27 & 28, 2007	
1	Team approves the NAS Pensacola Partnering Team February 2007 minutes.
2	In the future some written concurrence on the SMP should be provided to the Navy.

Action Item No.	Responsible Party	Status	Due Date	Action Item
Ongoing Action Items				
A-50305	Team	Ongoing		Team needs to review the Document Tracking and Priority Table to hit document due dates.
A-70305	Gerry	Ongoing		Gerry will update the Document Tracking and Priority Table

Old Action Items				
A-20207	Gerry	Working	Next meeting	Gerry will adjust the agenda to include additional onboard review of documents. Specifically including UST sites and non FFA and CERCLA decision documents.
A-40207	Greg	Working	4/01/07	Greg Campbell will discuss the blocking of the wetland 3 and 4 culvert with the Army Corp and will survey the roadway elevation.
A-50207	Bill	Working	5/15/07	Bill Hill will pursue funding the pilot study for the road blocking at OU 1.

New Action Items from May 22, 2007 Meeting				
A-010507	Tracie	Working	6/08/07	Tracie will talk to Larry O'Donnell regarding Wetland 3 blocking – coordinate with him by June 8, 2007
A -020507	Greg F.	Working	6/02/07	OU2 PP: Greg F. Will input new dates for ROD, RRD, and RA (New date for ROD is Feb. 29 2008)
A -030507	Greg F.	Working	07/01/07	Bill Hill will draft a letter requesting extension of the 18 month deadline for initiation of RD at Site 38 – July 1, 2007.
A- 040507	Greg F.	Working	5/25/07	Greg F. will complete Site 46 RI review by May 25, 2007.
A-050507	Bill	Working	asap	Site 46 RI: Bill has committed Tracie to be complete by July 15, 2007; he will check with her to make sure she

				can make it.
A-060507	Greg F. and Tracie	Working	06/15/07	Greg F. and Tracie will provide consensus for the SMP for all outstanding years –June 15, 2007.
A-71106	Gerry	Completed	5/1/07	TtNUS will keep CNO award submittal processing going for next year. (will reinstate process in May 2007)
A-070507	Eric	Working	6/08/07	Eric Nuzie will get a e-copy of the Petroleum agreement to Bill Hill - June 8, 2007.
A-080507	Bill	Working	6/15/07	Bill Hill will disseminate Petroleum agreement to other petroleum managers within EFD South – June 15, 2007.
A-090507	Bill	Working	6/08/07	Bill Hill will check to see how projected ROD date will change the RIP dates for OU2 – June 8, 2007.
A-100507	Greg F.	Working	6/01/07	Greg F. will add the site OU designations in SCAPs – these will be 19, 20, and 21 – June 1, 2007.
A-110507	Greg W.	Working	6/22/07	CNO Awards: Greg W. will coordinate getting short descriptions for each of the Team topics – June 22, 2007.
A-120507	Gerry	Working	6/22/07	Gerry W. will coordinate getting short descriptions for each of the Facility topics – June 22, 2007.
A-130507	Gerry	Working	asap	Gerry W. will set up a conference call for July 17, 2007 at 2:00 pm EST.
A-140507	Gerry	Working	asap	Gerry W. will revise agenda for Tallahassee meeting, include it in the minutes. We will discuss at telecom in July 17, 2007.

Pensacola Partnering Meeting Agenda
Tallahassee, Florida
September 11 - 12, 2007

Leader: Bill Hill
Scribe: TBD
Timekeeper: Brian Caldwell

Item	Description	Presenter	Time	Category
1	1 st Day Check In/Opening Remarks/Resource Sharing/Head Count and Proxies/Guests/Review Ground Rules & Charter/Review Consensus Items, Action Items & Parking Lot/Approve Minutes	Greg	8:30 – 9:30	Info
2	Facilitator Training	Joe Foran	9:30 – 10:30	Info
3	Break	Team	10:30 – 10:45	Needed
4	Document Priority Table, SCAP, and Exit Strategy	Gerry/Bill	10:45 – 12:00	Info
5	Lunch	Team	12:00 – 1:30	Info
6	Continue Document Priority Table, SCAP, and Exit Strategy	Gerry/Bill	1:30 – 2:00	Info
7	OU 1 Optimization Study/ Site 41	Greg C.	2:00 – 3:00	Info
8	Break	Team	3:00 – 3:15	Needed
9	OU 2 Proposed Plan and ROD	Greg	3:15 – 4:15	Info
10	Sites 44, 45, and 46 Update	Greg W.	4:15 – 4:30	Info
11	1 st Day Meeting Closeout – Review Action Items/Consensus Items	Tracie	4:30 – 4:45	Info
12	2 nd Day Check In	Tracie	8:00 – 8:30	Info
13	CNO Award - facility	Greg	8:30 – 9:00	Info
14	CNO Award - Team	Gerry	9:00 – 9:30	Info
15	Tier II Update	Bill/Earl	9:15 – 10:00	Info
8	Break	Team	10:00 – 10:15	Needed
16	Facility Update	Greg	10:15 – 10:45	Needed
18	2 nd Day Meeting Closeout – Review Action Items/Consensus Items/Meeting schedule/Next Agenda//plus - delta/Facilitator Evaluation	Tracie	10:45 – 11:45	Info

Meeting Schedule:

- Telecom July 17, 2:00 Eastern time
- December 4-5, 2007 – Charleston SC