

MEETING MINUTES

MONTHLY TRACKING MEETING ENVIRONMENTAL ACTIONS AT THE FORMER NAVAL AIR STATION (NAS) ALAMEDA, NOW CALLED "ALAMEDA POINT"

These minutes summarize the discussion at the monthly tracking meeting of remedial project managers (RPM) for environmental actions at the former NAS Alameda, now called Alameda Point. The meeting was held on July 29, 1997, between 9:00 a.m. and 12:00 noon at Building 1, 950 Mall Square, Alameda Point, Alameda, California. The following people attended the meeting:

<u>Name</u>	<u>Organization</u>	<u>Phone</u>
Steve Edde	BRAC Environmental Coordinator	(510) 749-8903
Norma Bishop	BTC	(510) 864-3411
James Ricks, Jr.	EPA	(415) 744-2402
Tom Lanphar	DTSC	(510) 540-3809
Roger Caswell	Closure Site Office (CSO) Alameda	(510) 749-8913
Lisa Fasano	CSO Alameda - Public Affairs	(510) 749-8993
Teresa Bernhard	EFA WEST	(415) 244-2596
Camille Garibaldi	EFA WEST	(415) 244-2516
Ken Spielman	EFA WEST	(415) 244-2539
Dan Yee	EFA WEST	(415) 244-2700
Dave Ryan	EFA WEST	(415) 244-3003
George Kikugawa	EFA WEST	(415) 244-2549
Patricia McFadden	EFA WEST	(415) 244-2520
Mukul Sharma	PRC	(916) 853-4507
Mark Wetters	PRC	(916) 853-4540

Opening: Administrative

The tracking meeting started at 9:20 a.m. Attachment A is a copy of the meeting agenda, distributed on July 24, 1997. Attachment B includes copies of the monthly tracking meeting project status summaries.

Item: Remedial Project Manager Reports

Steve Edde distributed an updated Alameda Point project team telephone list (see Attachment B). He asked for comments on minutes for the June 23, 1997, tracking meeting, which were distributed on July 24, 1997. There were no comments on the minutes. Steve requested that a copy of the minutes for today's meeting be sent to Alameda Point Restoration Advisory Board (RAB) member Michael Torrey.

Action Item: PRC Environmental Management, Inc. (PRC) to forward a copy of the minutes to Michael Torrey

During the course of the meeting, Navy remedial project managers (RPMs) distributed their monthly project summary sheets (see Attachment B). Only the items discussed are summarized below.

FFSRA Status/Schedules

The status of the agreement between the state, represented by the Department of Toxic Substances Control (DTSC), and the Navy on a federal facility site remediation agreement (FFSRA) for Alameda Point is unchanged. The issue is being discussed and will be handled at the management level of each agency.

Agreement was reached on the operable unit (OU) schedules: agency comments are due by August 5, 1997, following which the schedules will go final.

Action Item: Agencies are to forward comments, if any, on the OU schedules to the Navy by August 5, 1997.

Sites 15, 16 Removal Actions (RPM: Dennis Wong)

Schedules for preparation and agency review of documents pertaining to the removal actions (RA) were provided on the Installation Restoration Program (IRP) project status sheet. Norma Bishop, the Base Realignment and Closure (BRAC) Transition Coordinator (BTC), indicated that Kay Miller needs to be kept aware of RA schedules. It was decided that the BRAC Cleanup Team BCT should establish a time frame for making a presentation on Site 15 and 16 RAs.

Action Item: Kay Miller is to identify the people and organizations to whom a presentation should be made, and the type of information to be presented.

Action Item: George Kikugawa and James Rick are to arrange a meeting between their legal counsels regarding the draft action memorandum for Sites 15 and 16.

Teresa Bernhard introduced Patricia McFadden and George Kikugawa as new Navy RPMs, for beneficial use and groundwater monitoring programs, respectively. Dennis Wong will share RPM responsibilities with George Kikugawa on the groundwater monitoring program.

Sites 4, 5, and 14 Investigation

The work plan for investigation of Sites 4 and 5 will include additional work at the sump at Site 14, in response to agency comments. Sump sampling at Site 14 is being added to the Sites 4 and 5 investigation work plan so that the work at Site 14 will not require a separate mobilization.

Site 24

A meeting among the Navy, DTSC, and the U.S. Environmental Protection Agency

(EPA) was scheduled for August 8, 1997, to discuss results of ecological screening field work.

Beneficial Use

Beneficial use of groundwater was discussed. Teresa Bernhard described the process involved in redesignation of groundwater use in the California Regional Water Quality Control Board's (RWQCB) basin plan. The Navy has an ongoing dialogue with RWQCB for redesignating the beneficial use of groundwater at Alameda Point based on groundwater data collected from the site. Potential deed restrictions for Alameda Point sites were discussed. Sites where groundwater has not been impacted by Navy operations will not require any deed restrictions. Tom Lanphar indicated that deed restrictions would only apply to sites where groundwater has been impacted by chemicals unless the beneficial use was redesignated as nonpotable. Teresa Bernhard indicated that the redesignation of the beneficial use of groundwater at Alameda Point will allow the use of more realistic assumptions in conducting risk assessments at IRP sites. James Rick and Norma Bishop emphasized the need for communicating these concepts to the public.

Treatability Studies

Mark Wetters (PRC) provided a handout on treatability studies planned in support of the remedial investigation and feasibility study (RI/FS) activities. Tom Lanphar indicated his interest in getting more information on the technologies being considered. A treatability study presentation and meeting, to discuss the treatability study work plan, was scheduled for September 8, 1997 from 10-12 at NAS Alameda (Alameda Point). Issues to be discussed will be technologies, integration of treatability study schedules in the overall RI/FS and record of decision (ROD) schedules, and review of proposed treatability studies with respect to the reuse plan.

Ken Spielman informed the group that BERC is beginning the last year of its 4-year contract with the Navy for conducting treatability studies. Ken Spielman is being reassigned to other projects at Engineering Field Activity West (EFA-West). No new BERC RPM has been selected yet. Ken will continue to hold the position until his replacement is identified.

EBS Project Status

Steve Edde presented the environmental baseline survey (EBS) project status summary sheet. The agencies requested a summary of the changes made to the human health tiered screening document before it was finalized.

Action Item: *Steve Edde is to provide a list of the changes made between the draft final and final versions of the human health tiered screening document.*

Open House

Lisa Fasano provided information on the open house scheduled for September 30, 1997, between 5:00 and 8:00 PM.

Site 2 Status in the RI/FS program

Based on a discussion on achieving IRP goals with respect to Sites 1 and 2 (OU-3) and the sites included under OU-2, it was decided to move Site 2 from OU-3 to OU-2. Teresa Bernhard indicated that potential schedule constraints existed in keeping Site 2 under OU-3. She handed out a one-page summary of factors to be considered in selecting the most appropriate OU for Site 2 (See Attachment B). Based on the factors listed on the handout and agreement on the issue between DTSC, EPA, and the Navy, Site 2 was placed under OU-2.

Item: Closure/Action Items Summary

Action items from the meeting include:

- PRC is to forward a copy of the July 29, 1997 tracking meeting minutes to Michael Torrey.
- Agencies are to forward comments, if any, on the OU schedules to the Navy by August 5, 1997.
- Kay Miller is to identify the people and organizations to whom a presentation on the Sites 15 and 16 RAs should be made, and the type of information to be presented.
- George Kikugawa and James Ricks due to arrange a meeting between their legal counsels regarding the draft action memorandum for Sites 15 and 16.
- Steve Edde is to provide a list of changes made between the draft final and final versions of the human health tiered screening document.

Key meeting dates are summarized below.

The next tracking meeting will be held on Tuesday, August 21, 1997, at NAS Alameda, Bldg 1, from 9:00 a.m. to 11:30 a.m.

August 8, 1997	Ecological screening results meeting
August 11, 1997	BERC presentation on intrinsic bioremediation to BCT at Bldg. 1, Main Conference Room, Alameda Point (9:00 a.m. - noon).
September 8, 1997	Treatability study presentation at Bldg. 1, Main Conference Room, Alameda Point (10:00 a.m. - noon).

Attachment A

July 29, 1997

Agenda

**Monthly Tracking Meeting
Environmental Actions at Alameda Point**

AGENDA

MONTHLY TRACKING MEETING Environmental Actions at ALAMEDA POINT

Date: July 29, 1997, Tuesday
Time: 9:00 a.m. - 11:30 a.m.
Place: Building 1, Alameda Point, Alameda, California

<u>Time</u>	<u>Topic</u>	<u>**</u>	<u>Leader</u>	<u>Pre Reading</u>	<u>Desired Outcome</u>
9:00-9:15	Opening Comments, Updates, Previous Meeting Minutes	D	<i>BRAC Cleanup Team</i>	Minutes from June 23 rd meeting	Administrative/Approval of previous meeting minutes
9:15-9:20	FFSRA	I	<i>Camille Garibaldi</i>	None	Review current actions/determine action items
9:20-9:50	RBCA -TPH documents, Sites 4, 5, 14 actions, Site 24 sampling, other ecological work, treatability studies under CTO 57, OU master schedules.	I	<i>Teresa Bernhard</i>	None	Review current actions/determine action items
9:50-10:00	BERC treatability studies, Site 5 EK demonstration, and the University of Waterloo Site 1 demonstration project.	I	<i>Ken Spielman</i>	None	Review current actions/determine action items
10:00-10:15	Site 15/16, and status of radiological surveys	I	<i>George Kikugawa</i>	None	Review current actions/determine action items
10:15-10:30	Site 18 removal action, Site 5 UST, Site 15/16	I	<i>Dennis Wong</i>	None	Review current actions/determine action items

<u>Time</u>	<u>Topic</u>	<u>**</u>	<u>Leader</u>	<u>Pre Reading</u>	<u>Desired Outcome</u>
10:30-10:45	EBS Status, human health tiered screening, GIS & database, and EBS schedules	I	<i>Ann Klimek</i>	None	Review current actions/determine action items
10:45-11:00	Community Relations , Compliance Programs; Other Activities	I	<i>NAS Alameda / EFA West</i>	None	Review current actions/determine action items
11:00-11:30	Closure / Action Item Summary	I	<i>BCT/Navy</i>	None	Confirm key action dates for individual actions and revisit prioritization, key deadlines, and required follow-up actions. Identify appropriate action items and assign individuals target objectives and action due dates.

** D = Decision/Discussion, I = Informational, C = Discussion/Input

Meeting Notes and Actions:

Attachment B

July 29, 1997

Project Status Sheets

**Monthly Tracking Meeting
Environmental Actions at Alameda Point**

ATTACHMENT B – PROJECT STATUS SHEETS

**29 JULY 1997 MONTHLY TRACKING MEETING
MINUTES FOR ENVIRONMENTAL ACTIONS**

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Contracting Officer
Naval Facilities Engineering Command
Southwest Division
1230 Columbia Street, Suite 1100
San Diego, CA 92101-8517

DATE: 04/03/03
DO: 021
LOCATION: Alameda Point, Alameda, California

FROM: Michael Wanta, Contract Manager

DOCUMENT TITLE AND DATE:

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April 2, 2003

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