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14 APR 1988

Mr. Dwight Hoenig
Department of Health Services
State of California
Toxic Substances Control Division
North Coast Section
2151 Berkeley Way, Annex 7
Berkeley, CA 94704

Subj: SUMMARY OF THE MONTHLY AGENCY MEETING FOR MARCH

Enclosure (1) is a summary of the issues addressed during the agency meeting held on March 23, 1988 at Emeryville, California. A list of the attendees is attached to enclosure (1).

Should you have any comments, the point of contact is the Commander, West Coast Division, Naval Facilities Engineering Command (Attn: Mr. Alex E. Dong, Code 1146, (415) 877-7502).

Sincerely,

W. F. HARRIS
CAPTAIN, CEC, USN
ACTING COMMANDER

Encl:

(1) Summary of Agency Monthly Meeting March 23, 1988, Emeryville, CA

Copy to: (w/o encl)

U.S. Environmental Protection Agency (Attn: W. Morgan)
Bay Area Air Quality Management District (Attn: S. Lutz)
Regional Water Quality Control Board (Attn: L. Feldman)
City and County of San Francisco (Attn: D. Wells)
San Francisco District Attorney (Attn: S. Castleman)

Blind copy to: (w/o encl)

COMNAVBASE, San Francisco, NAVSTA Treasure Island
NAVSTA Treasure Island Hunters Point Annex
09C5, PC-1, 09B, 1146, 1146RS, 1146GB, 1146CL
Harding Lawson Associates, Aqua Terra Technologies

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SUMMARY OF AGENCY MONTHLY MEETING
MARCH 23, 1988
EMERYVILLE, CALIFORNIA

Attendees: See attached sign-in sheet
Agenda: See attached agenda

1. Site Safety Plan: Department of Health Services (DHS) sent their comment letter out 3/18 or 3/21/88. RWQCB will not comment.
2. Sampling Plan, Group II: DHS to talk with Technical Services (TS) about when their review will be complete. DHS will call Navy on 3/28/88 with a target date for DHS comments. Regional Water Quality Control Board (RWQCB) will probably have their comments ready by same time as DHS.
3. Sampling Plans, Group I, III, IV, Air: DHS needs to discuss the timing with TS and will call Navy on 3/28/88 regarding a target date. RWQCB expects their comments will be ready within 2 weeks of DHS's comments. RWQCB will not review the Air Sampling Plan.
4. QAPP: DHS comments will be sent out in the mail about 3/25/88. RWQCB will review pertinent portions.
5. Revised Scoping Document: DHS to finalize their comments by week of 3/28 or 4/4/88. DHS received a call from Nick Morgan (EPA) regarding EPA comments. DHS will call EPA again to get comments in writing.
6. Titles of Planning Documents: DHS expressed concern that the titles used do not match the Remedial Action Order (RAO). The Navy will clarify this.
7. MILCON Work Plans: Navy has received RWQCB comments. DHS plans to finalize comments on the Galley by 4/15/88. DHS comments on other 7 work plans should be finalized and to the Navy by 4/30/88.
8. Asbestos Removal: Navy sent work plan for removal action, EE/CA, and action memo to DHS and EPA. DHS not sure how much review they will do.
9. DHS Review Schedule: DHS gave up on formalizing a schedule. Navy to help by sending list of upcoming documents that will need review.
10. Reconnaissance Activities: Navy will send a letter describing proposed work to agencies about 3/25/88.
11. Community Relations: DHS will send out a letter clarifying due date of Community Relations Plan as 60 days from approval of Scoping Document. DHS anticipates it will be sent out week of 3/28/88.

12. Documents in preparation and approximate times they will be submitted for agency review:

Data Management Plan - April, 1988
Project Management Plan - April, 1988
CRP - May, 1988
Public Health and Environmental Evaluation Plan
April 1988
Feasibility Study Plan - May, 1988
Housing Areas 4 and 5 Work Plan - April, 1988

13. QA/QC Analytical Program: HLA and Navy discussing with EPA. Trying to set up a meeting for next week. DHS TS needs to be involved; Navy will call them regarding the meeting.
14. Winterization: Waiting for next storm to sample surface runoff.
15. Underground Storage Tank Program: Navy finalizing work plan; to be submitted about 4/8/88. Navy also trying to identify/locate other, unknown tanks. San Francisco Public Health Department said that they will review the work plan. Navy will also submit it to Peter Johnson of RWQCB.
16. Next Meeting: 4/26/88, 9:30 a.m., Treasure Island. Kam Tung will contact DHS, RWQCB, S.F. Public Health, and BAAQMD regarding arrangements for access.

AGENDA
MONTHLY MEETING
HUNTERS POINT ANNEX

March 23, 1988
Emeryville, CA

- I. Status of Agency Review/Reponse
 - A. RI/FS Planning Documents
 - 1. Site Safety Plan
 - 2. Sampling Plan, Group II
 - 3. QAPP
 - 4. Sampling Plans, Groups I, III, IV
 - 5. Air Sampling Plan
 - 6. Revised Scoping Document
 - B. Other Items
 - 1. MILCON Work Plans
 - 2. Asbestos Removal
 - 3. DHS Review Schedule
 - 4. DHS Letter about CRP Due Date

- II. RI/FS Planning Documents in Preparation
 - A. Data Management Plan
 - B. Project Management Plan
 - C. Community Relations Plan
 - D. Public Health and Environmental Evaluation Plan
 - E. Feasibility Study Plan

- III. In Progress Items
 - A. QA/QC Program Development
 - B. Reconnaissance Work Description
 - C. Housing Areas 4 and 5 Work Plan
 - D. Winterization

- IV. Other

- V. Time and Date of Next Monthly Meeting

MONTHLY MEETING
HUNTERS POINT ANNEX

March 23, 1988
Emeryville, CA

<u>NAME</u>	<u>AFFILIATION</u>
Lisa Teague	HUA
Jim Davis	HLA
JOE RUTICSKA (761-5613)	COMNAVBASE I.F.
KAM F. TUNG	NAVST TI/HAA.
Bill Owen	DHS
Cher's Kaw	DHS-NCCS.
Jim Frampton	DHS/TSCD/TSA (Sac)
Neal Navarro	TSCD-TSS
John Harris	TSCD-TSS
Mary Feild Jones	Aqua Terra Technology
Alison Lince	COUNSEL/NAVY
ALEX DONG	WESTDIV
GREG BROWN	WESTDIV, US NAVY
Dave Wells	SF DPH
Ron Block	Aqua Terra Tech CAT.
Bill Harley	RWQCB