



PROJECT NOTE NO. PN-0249/250-37 CLE-C01-01F249/250-I2-0019	PROJECT NO. 01-F249/250-YS
--	-------------------------------

CONFIRMATION OF:	CONFERENCE	DATE HELD	7 July 1993	
	TELECOM	X	DATE ISSUED	14 July 1993
	OTHER		RECORDED BY	Kathy Brewer/CH2M HILL <i>KB</i>
SUBJECT	PLACE			Naval Station, Long Beach
Contract Task Order (CTO) No. 249/250 Naval Complex (NC) Long Beach Discussion of Public Meeting				

PARTICIPANTS: (* DENOTES PART-TIME ATTENDANCE)	
LCDR J. Snyder - NAVSTA LB	D. Rollefson - NAVSTA LB
C. A. Ulaszewski - LBNSY	S. Pinn - LBNSY
J. Joyce - Code 1832.JJ	A. Lee - Code 1832.AL
W. Fisher - Code 231.WF	C. Best - DTSC Region IV
C. Flagg - CH2M HILL	K. Brewer - CH2M HILL

ACTION REQ'D. BY	ITEM
------------------	------

A meeting was held on 7 July 1993 at 1300 hours to discuss the public meeting for Naval Complex (NC) Long Beach planned for 14 July 1993. These meeting minutes provide a summary of the topics discussed.

Copies of the Revised Draft Community Relations Plan (CRP) were distributed to the Navy and Department of Toxic Substances Control (DTSC) participants at the beginning of the meeting. The document incorporates comments received from DTSC at the 8 June 1993 meeting (see PN-0249/250-33). The schedule for finalizing the document was discussed and it was decided that comments would be submitted to the Jacobs Team on 13 July. The Final CRP would then be due 2 weeks later on 27 July.

Anna Ulaszewski confirmed that the public notice had been submitted to the newspapers and should have run on 7 July. She will forward copies of the notices from the papers to the Jacobs Team for inclusion in the Administrative Record.

The slides and handouts for the public meeting were reviewed and revisions to be made were noted. Duane Rollefson will get the sound system and screen, and the Jacobs Team will bring the slide projector. We will meet a 5:00 pm on 14 July in the Officer's Club to set up and provide time for Captain Janov to familiarize himself with the presentation. For the purposes of ordering refreshments and preparing handouts, LCDR Snyder said to expect no more than 50 people .

There was some discussion as to what community relations activities may be required for interim actions that are planned for Site 6A and Site 11. C. Best said that she will clarify whether there is a requirement for a public comment period. If there is time, a public notice or a fact sheet could be issued. The interim actions will be mentioned briefly during the public meeting.



PROJECT NOTE NO.
PN-0249/250-37
CLE-C01-01F249/250-I2-0019

PROJECT NO.
01-F249/250-YS

ACTION
REQ'D. BY

ITEM

The meeting concluded at 1430 hours.

Nonparticipant Distribution

R. Green - Code 0232	B. Wong - CH2M HILL
K. Reynolds - Code 1841	P. Torrey - CH2M HILL
D. Villanueva - Code 0232.DV	File - CTO Notebook/PMO
R. Udabe - JEG/Pas	File - PMO
G. Guha - JEG/Pas	File - CH2M HILL