N68311.000600
NAVSTA LONG BEACH
SSIC #5090.3

MEETING MINUTES

Meeting Subject:	Meeting Date: MARCH 9, 1994
MANAGEMENT COORDINATION MEETING: RELOCATION OF DRMO FACILITY TO SITE 12	Meeting Time: 10:30

Attendees: (*Part Time)

Navy	Bechtel
Joseph Joyce	Krish Kapur
C. Anna Ulaszewski	Susan Livenick
LTCD Kevin Barre	
Todd Ericson	
Ens Michelle Vieux	
Steve Hall	

Additional Distribution (In Addition to Attendees) None

Description of Discussion/Action Items: (See page 2)

Background:

This meeting was convened to discuss strategies for moving the DRMO facility from Site 6A to Site 12. With closure of the Naval Station funding authorization this summer, the DRMO facility must be moved before the RI/FS field investigation at Site 12 can be completed. Preliminary aerial photo review of Site 12 indicates that large portions of the area where the DRMO has been proposed to be located are underlaid with sandblast grit. Initial strategy to define a sand blast grit pit where RI investigations will take place and to use remaining vacant areas in Site 12 for DRMO requires revision.

Using an "Action Memorandum" strategy as described in the NCP, paving of large portions of the sand blast disposal area can be implemented. RI field activities will not be adversely impacted by paving of the site. The DRMO facility can be located on the paved area without exposure to hazardous waste, and without impact to the RI field activities. Ultimate remediation of the area may require relocation of the DRMO facility.

In order to implement relocation of the DRMO facility under this strategy, the following actions must be undertaken: 1) Navy's construction contractor must have in place a Health

and Safety Plan; 2) construction activity should minimize intrusive work, using compaction rather than excavation and/or surface facilities for utilities; 3) construction can commence as soon as the H&S Plan is in place; 4) Navy should inform DTSC of the revised plan; and 5) an Action Memorandum and an Action Memorandum Fact Sheet must be prepared.

MEETING MINUTES/ACTION ITEMS			
Item No	Description of Discussion/ Actions Items	Responsible Individual	Due Date
1	Results of the recent Brown & Root subsurface investigations on Site 12 should be forwarded Anna Ulaszewski, Joseph Joyce and Susan Livenick.	M. Vieux	As soon as available
2	After meeting with DTSC, prepare letter to DTSC informing of approach to relocation of DRMO on Site 12.	T. Ericson	After DTSC meeting (3/22)
3	Prepare Fact Sheet on Action Memorandum	A. Ulaszewski	
4	Prepare project note on meeting between Bechtel and DTSC on air photo review	S. Livenick	3/22/94
5	Prepare Tech memo on air photo review	S. Livenick	3/31/94
6	Provide copy of a typical Action Memo to Steve Hall	J. Joyce	
7	Confirm with DTSC 0830 meeting at Bechtel/Norwalk on 3/22	J Joyce	

Bechtel Los Angeles
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REMARKS

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