



Cal/EPA

Department of  
Toxic Substances  
Control

245 West Broadway,  
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Long Beach, CA  
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February 17, 1998

Pete Wilson  
Governor

Peter M. Rooney  
Secretary for  
Environmental  
Protection

Commander  
NAVFACENGCOM Southwest Division  
BRAC Operations Office  
Attn: Alan Lee, Code 56LB.AL  
1420 Kettner Boulevard., Suite 507  
San Diego, California 92101-2404

Dear Mr. Lee:

**COMMUNITY RELATIONS PLAN AND FACT SHEETS, NAVAL COMPLEX  
LONG BEACH, LONG BEACH, CALIFORNIA**

NAVAL STATION / SHIPYARD

This letter is being written as a follow-up to our telephone conversation on January 12, 1998. With regard to the Naval Complex Long Beach Community Relations Plan (CRP), the Department of Toxic Substances Control (DTSC) continues to recommend that it be revised. According to DTSC's records the most current CRP for Naval Complex Long Beach is dated 2 August 1993.

Per DTSC's Public Participation Policy and Procedures Manual (EO-94-002-PP), the CRP should be revised:

- o When a significant change in community concerns or activities at a site/facility occurs; and,
- o At least every two years for long-term projects.

The current CRP is four and one-half years old. A revision would ensure that the CRP, and in turn Naval Complex Long Beach, remains sensitive to community concerns through all phases of the project. It can also evaluate which public participation activities are most effective.

The process for revising a CRP is similar to the process for writing the plan initially:

- o Review new information obtained through new developments of the project, or information from other events;

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- o Conduct new community interviews;
- o Evaluate how this new information changes the community concerns and recommended public participation activities; and,
- o Revise and update the CRP accordingly.

Some of the up-front work has already been done by the base to get the CRP revision process started. In March 1996, DTSC had a meeting with Ms. Anna Ulaszewski and a member of her staff. At that meeting, held in DTSC's Long Beach office, DTSC explained the process for updating the CRP and answered questions posed to them by base personnel. On May 13, 1996, DTSC provided Ms. Ulaszewski with copies of sample interview questions and a list of individuals and organizations to contact for interviews. On August 15, 1996, after receiving and reviewing draft interview questions, DTSC provided comments to Ms. Ulaszewski via facsimile. On January 14, 1997, I spoke with Ms. Ulaszewski and she said she would create a list of potential interviewees and send it via facsimile for my approval. I never received such a list. In May 1997, I spoke with Ms. Ulaszewski again about the CRP and it was my understanding that some portions of the CRP had been revised (e.g., Facility Description and Background, Previous Environmental Investigations at Long Beach Naval Complex) and it was now a matter of conducting the interviews and incorporating that information into the CRP. I requested a copy of the revision from Ms. Ulaszewski, but never received one. In June 1997, I had a conversation with you about the need for getting the CRP revised. My understanding from our telephone conversation on January 12, 1998 is that the CRP is slated to be revised early this year.

We have also had discussions regarding fact sheets. According to DTSC's records, the last fact sheet was written and circulated to the public in July 1994. Many changes have taken place in the last three and one-half years with regard to the Naval Complex Long Beach Installation Restoration Program. The public needs to be kept adequately informed and one way to accomplish this is through fact sheets. During our telephone conversation on January 12, 1998 you stated that the contract, which was currently under negotiation, would provide for four fact sheets to be done on a quarterly basis.

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The Department of Toxic Substances Control (DTSC) looks forward to participating in the community interviews to update the CRP, as well as, reviewing and commenting on the draft fact sheets. If you have any questions, please call me at (562) 590-4914.

Sincerely,



Jennifer M. Rich  
Public Participation Specialist  
Office of Military Facilities  
Southern California Operations

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