

PROJECT NOTE NO. PN-0249/250-30 CLE-C01-01F249/250-I2-0014		PROJECT NO. 01-F249/250-YS	
CONFIRMATION OF:	CONFERENCE TELECOM X OTHER	DATE HELD DATE ISSUED RECORDED BY PLACE	25 May 1993 2 June 1993 Kathy Brewer/CH2M HILL Santa Ana
SUBJECT	Contract Task Order (CTO) No. 249/250 Planning for Public Meeting Naval Complex (NC) Long Beach Remedial Investigation/Feasibility Study (RI/FS) Work Plan		
PARTICIPANTS: (* DENOTES PART-TIME ATTENDANCE)			
A. Hurt - Code 1832.AH A. Lee - Code 1832.AL J. Joyce - Code 1832.JJ LCDR J. Snyder - NAVSTA Long Beach LCDR S. Chesser - NAVSTA Long Beach Duane Rollefson - NAVSTA Long Beach		Anna Ulaszewski - LBNSY C. Best - DTSC K. Brewer - CH2M HILL P. Torrey - CH2M HILL C. Flagg - CH2M HILL	
ACTION REQ'D. BY	ITEM		
	<p>A meeting was held on 25 May 1993 at 1000 hours to discuss the upcoming public meeting for NC Long Beach and other public relations activities. This project note summarizes the discussion.</p> <p>The public meeting, originally scheduled for 23 June, was rescheduled for 14 July so that it would not conflict with activities related to the base closure decision for Naval Shipyard Long Beach (LBNSY). The public meeting will be held at 1900 hours at the Officer's Club.</p> <p>A. Lee and J. Joyce/Naval Facilities Engineering Command, Southwest Division (SOUTHWESTDIV) will work with P. Torrey and C. Flagg/CH2M HILL to determine how the Technical Review Committee (TRC) presentation should be modified for the public meeting. Suggestions at the meeting were as follows:</p> <ul style="list-style-type: none"> <li>o Expand the discussion of the Installation Restoration (IR) Program and opportunities for public involvement.</li> <li>o Delete the detailed overview of the Work Plan; instead, discuss the overall purpose of the Work Plan.</li> <li>o Delete details of the sampling program; add photographs of field work.</li> <li>o Discuss sources of information for reuse planning for the facility and how the IR Program fits in with base closure.</li> <li>o Review community concerns list in the Community Relations Plan (CRP) to see if there are specific concerns that can be addressed in the meeting.</li> </ul>		

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A planning meeting for the public meeting is scheduled for 7 July at 1300 hours in the Building 1 Conference Rcom. A dry run will be conducted on 8 July at 1000 hours at the Officer's Club. Claire Best/Department of Toxic Substances Control (DTSC) will serve as the facilitator for the public meeting.

The mailing date for the Fact Sheet was changed to 1 July so that it will go out approximately 2 weeks prior to the public meeting. The public notice for the meeting will run in the newspapers the week of 5 July. C. Best will provide S. Chesser/Naval Station (NAVSTA) Long Beach and C. Flagg with an example of a public notice. The public notice will also announce the availability of the Administrative Record (AR) and information repositories.

C. Best has concerns regarding the Draft CRP and requested a separate meeting for further discussion. A meeting was scheduled for 8 June at 0900 hours in the Building 1 Conference Room.

**Nonparticipant Distribution**

R. Green - Code 0232.RG	G. Guha - JEG/Pas
P. Husted - Code 0231.PH	B. Wong - CH2M HILL
K. Reynolds - Code 1841	File - CTO Notebook/PMO
M. Bell - JEG/Pas	File - PMO
A. Vela - JEG/Pas	File - CH2M HILL
R. Udabe - JEG/Pas	