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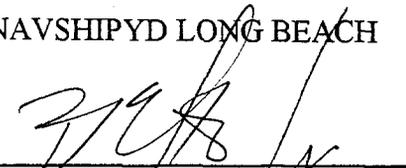
**TO:** Contracting Officer  
Naval Facilities Engineering Command  
Southwest Division  
Mr. Dave Jespersen, Code 57CS1.DJ  
Building 131  
1220 Pacific Highway  
San Diego, California 92132-5187

**Date:** 09-May-97

**D.O.:** 83

**Location:** NAVSHIPYD LONG BEACH

**FROM:** \_\_\_\_\_  
Stewart Bornhoft, Program Manager

  
\_\_\_\_\_  
Ginger James, Contracts Manager

**DESCRIPTION** April 9, 1997 CQC Meeting Minutes, dated April 10, 1997.  
**OF**  
**ENCLOSURE:**

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J. Rogers, 57CS3.JR (1C/1E)  
K. Baer, 56LB.KB (1C/1E)  
L. Protocollo, 56LB.LP (1C)  
A. Lee, 56LB.AL (1C/1E)

File (1C/1E)  
Chron (1C)  
K. Williams, Irv (1C/1E)  
L. Arjomand, Irv (1C/1E)

P. Maize, ROICC (1E)  
M. Graham, LBNSY (2E)  
C. Phillips, (AR) BNI (1C/1E)

Date/Time Received: \_\_\_\_\_ / \_\_\_\_\_

CQC Meeting Minutes  
Building 301 Main Conference Room, 1300 Hours  
April 9, 1997

**A. Attendees**

Kurt Baer, SWDIV, RPM  
Paul Maize, LBNC, ROICC  
Kathleen Williams, OHM, PjM  
Gordon Alexander, OHM, Technical Lead  
Robert Johnson, OHM, Site Supervisor  
Leili Arjomand, OHM, CQC Engineer  
Jack Russo, OHM, Project Geologist

**B. Operations Activities from 31 March to 9 April**

All parties were introduced. The CQC Meeting Minutes from April 4, 1997 was handed to all parties along with this week's CQC Meeting Agenda. The Agenda was reviewed. The weekly CQC Meeting will be scheduled for Wednesdays at 1 PM at Building 301.

- The site setup was initiated on March 31, 1997. OHM Finalized the Work Plan on April 1, 1997.
- OHM broke into concrete and asphalt at the north face of Building 15 on April 2, 1997. The concrete and asphalt debris was removed from the site by Western Waste Management on April 4, 1997.
- A concrete vault at the north of Building 15 was discovered when the concrete surface was removed. The vault, demolition and removal will be performed as a deviation of scope from the Delivery Order.
- Trench excavation, stockpiling, and sampling began on April 3, 1997. A trench was excavated on the east of Building 15, south of the stairs. All progress samples were analyzed for total petroleum hydrocarbons-extractable (TPH-Extractable) by California Leaking Underground Fuel Tank (CA LUFT) Method 8015-Modified (8015-M) by Apache Laboratories, a mobile unit at the site.
- The results for the south side wall is 7000 mg/kg TPH-Extractable, and the results for the west side wall is 5200 mg/kg TPH-Extractable.

- The trench was extended south approximately five feet. The sample results at five feet depth on this south wall was 58 mg/kg TPH-Extractable, and the base of the excavation at 12 feet depth was 74 mg/kg TPH-Extractable.
- The reddish silty-sand overburden soil appeared to be clean, and was tested 9 April. The results were below detection limits, so the soil shall be segregated in a stockpile toward the east of the site for possible use as backfill.
- Shoring was installed on the north face of Building 15 on April 7 and 8, 1997. The shoring will allow the demolition of the concrete vault, and the remainder of excavation will be completed without further trenching.
- Two samples were taken at approximately five feet in depth at the north face of Building 15 as the shoring was installed. The sampling result toward the east of the building is 3,400 mg/kg TPH-Extractable, and toward the west was undetected. Confirmation samples will be sent offsite to APCL, an NFESC-approved laboratory, and will be analyzed for TPH-Extractable by CA LUFT 8015-M and Benzene, Toluene, Ethylbenzene, and Xylenes (BTEX) by Environmental Protection Agency (EPA) Method 8020.
- Soil in the vault was removed on 9 April, 1997. The vault contained concrete debris, reinforcement steel, and some metal debris with the soil. A shovel was also uncovered. The soil appeared to be contaminated by visual inspection, and some liquid appeared to have leaked from an open pipe on the northeast wall of the vault into the soil.
- OHM may require a key to Building 4 if the piping from the vault leads to the building. Mr. Baer will provide this key to OHM.
- The tentative date for Hugh Marley to witness confirmation sampling will be 16 April, 1997.
- The stairs which were demolished on the north of Building 15 will not be replaced.
- The estimated demobilization date is May 1, 1997.

### **C. Deliverables**

The CQC Meeting Minutes will be provided within one business day to Paul Maize, Tony DiDeminico and Kurt Baer by electronic mail. The hard copy will also be sent as part of the contract requirements.

#### **D. Action items**

A fire line leading to Building 15 has been uncovered. The line was used to feed the fire suppression system for the building, and is no longer in use. The line needs to be cut back at one of the connecting flanges in order for excavation to be completed. The water to the line may need to be shut off in order to cut back the line and place a blind flange at the end of the line. Mr. Maize indicated that OHM should contact Erin Wallace or Norm from LBNC Utilities Department to arrange to complete this task.

#### **E. Base Issues**

Traffic control changes at the base were discussed. Gate 2 is scheduled to close on April 14, 1997. Gate 5 will remain open 24 hours a day. Gate 1 leading to the former commissary will open before Gate 2 closes. Mr. Maize will provide a key for the gate at Sullivan Street to OHM for access to Building 4. The maps for the Work Plan and Site Health and Safety Plan will be amended, once the route change takes effect.

The meeting adjourned.