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Ser 112N/ 630

APR 24 1985

From: Commanding Officer, Naval Energy and Environmental Support Activity  
To: Commanding Officer, Naval Amphibious Base, Coronado

Subj: NAVY ASSESMENT AND CONTROL OF INSTALLATION POLLUTANTS INITIAL  
ASSESSMENT STUDY

Ref: (a) OPNAVINST 5090.1 of 26 May 83  
(b) Marine Corps Order 6280.1 of Jan 81  
(c) CNO ltr Ser 451/4U383534 of 26 Mar 84 (NOTAL)  
(d) CO NEESA ltr 11100/1 Ser 112N/861 of 5 Jul 84 (NOTAL)  
(e) CNO ltr Ser 451/5U393185 of 15 Mar 85 (NOTAL)

Encl: (1) NEESA 20.2-035C, Navy Assessment and Control of Installation  
Pollutants Program: Guide for Conducting and Initial Assessment  
Study, April 1984  
(2) Initial Assessment Studies in the San Diego area  
(3) Initial Assessment Study--Activity Support Requirements

1. The Navy Assessment and Control of Installation Pollutants (NACIP) program, initiated by references (a) and (b), identifies potential threats to human health or to the environment caused by past hazardous materials storage, handling, or disposal practices at Navy and Marine Corps activities. Details of the NACIP program are provided in enclosure (1).

2. Under NACIP, we conduct an initial assessment study (IAS), in coordination with an engineering field division (EPD) of the Naval Facilities Engineering Command (NAVFACENCOM), to ascertain the potential for contamination of the environment. The IAS team of engineers and scientists reviews archival and activity records, interviews activity personnel, and conducts an on-site inspection of the activity. If contamination is suspected, a subsequent confirmation study will be scheduled and, if necessary, corrective measures will be initiated by the cognizant EPD. If no contamination is found, no further action is required.

3. In reference (c) the Naval Base (NAVBASE), San Diego was designated for an IAS. Reference (d) notified (COMNAVBASE) San Diego of the upcoming study. In discussions with Western Division Naval Facilities Engineering Command (WESTNAVFACENCOM) and COMNAVBASE San Diego the IAS title was changed from NAVBASE San Diego, to Naval Station (NAVSTA), San Diego. To complete the Naval and Marine Corps facilities originally designated for NAVBASE, San Diego with the addition of Point Loma facilities, reference (e) requires four separate IASs to be conducted. The four IASs are: (1) NAVSTA, San Diego, (2) Naval Training Center, San Diego and Marine Corps Recruit Depot, San Diego, (3) Naval Amphibious Base, Coronado and Naval Auxiliary Landing Field, Imperial Beach, and (4) Point Loma Naval Complex. Enclosure (2) lists initial assessment studies in the San Diego area.

4. We have selected Sterns, Conrad, and Schmidt Consulting Engineers (SCS), Inc. of Long Beach, California to conduct the study under Navy contract.

Subj: NAVY ASSESSMENT AND CONTROL OF INSTALLATION POLLUTANTS INITIAL  
ASSESSMENT STUDY

Mr. Wallace Eakes of our command is the Project Manager, and Mr. Chandler Smith is the Assistant Project Manager for this IAS. They will coordinate with your command and the EFD during the study. Mr. Dave Fischer, of WESTNAVFACENGGCOM, is the EFD point of contact for this study. Mr. Rodney Marsh of SGS is the team leader for the study.

5. A briefing on the purpose and objectives of the NACIP program and in particular, the IAS will be presented at 0900, 21 May 1985 at WESTNAVFACENGGCOM, 1220 Pacific Coast Highway, San Diego, Building 127 in the main conference room. The briefing will consist of a thirty to forty minute slide presentation, followed by a discussion period.

6. You are requested to designate a point of contact to assist the survey team during the study and to coordinate any follow-up work resulting from the study. Duties of the point of contact and activity support requirements for the on-site survey are outlined in enclosure (3). The point of contact for this study should assemble the materials outlined in enclosure (3) and give them to Rodney Marsh of SGS after the command briefing. Upon receipt of this letter, we request that the activity point of contact call Messers Wallace Eakes or Chandler Smith, Code 112N, AUTOVON 360-3351, FTS 799-3351, or commercial (805) 982-3351 to confirm necessary arrangements.

ROBERT I. CANTOR  
By direction

Copy to: (w/o encls (1) and (3))  
CINCPACFLT (Code 443)  
COMNAVSURFPAC (Code 007)  
COMNAVFACENGGCOM (FAC-112)  
CO WESTNAVFACCOMBRO San Diego (Code 1141)  
CO NAS North Island  
Sterns, Conrad, and Schmidt Consulting Engineers, Inc., Long Beach Blvd.,  
Long Beach, CA 90804-2687

ENCLOSURE 1  
NEESA 20.2-035C, NAVY ASSESSMENT AND  
CONTROL OF INSTALLATION POLLUTANTS  
PRGRAM: GUIDE FOR CONDUCTING AND INITIAL  
ASSESSMENT STUDY, APRIL 1984

INFORMATION REGARDING INITIAL  
ASSESSMENT STUDIES PERFORMED, THE  
PROCEDURES INVOLVED, AND THE PERSONNEL  
INVOLVED WITH THE PROCESS

THE ABOVE IDENTIFIED ENCLOSURE IS NOT  
AVAILABLE.

EXTENSIVE RESEARCH WAS PERFORMED BY  
SOUTHWEST DIVISION TO LOCATE THIS  
ENCLOSURE. THIS PAGE HAS BEEN INSERTED  
AS A PLACEHOLDER AND WILL BE REPLACED  
SHOULD THE MISSING ITEM BE LOCATED.

QUESTIONS MAY BE DIRECTED TO:

**DIANE C. SILVA**  
**RECORDS MANAGEMENT SPECIALIST**  
**SOUTHWEST DIVISION**  
**NAVAL FACILITIES ENGINEERING COMMAND**  
**1220 PACIFIC HIGHWAY**  
**SAN DIEGO, CA 92132**

**TELEPHONE: (619) 532-3676**

INITIAL ASSESSMENT STUDIES IN THE SAN DIEGO AREA

Originally designated as COMNAVBASE San Diego, Naval and Marine Corps facilities in the San Diego area are to be included in one of the four below listed studies:

- (1) Initial Assessment Study of Naval Station, San Diego (NEESA 13-087) includes Naval Station property and major tenants:

PWC  
SUPSHIP  
SIMA  
Outlying Housing Areas  
NSC  
WESTNAVFACENCOM

- (2) Initial Assessment Study of Naval Amphibious Base, Coronado and Naval Auxiliary Landing Field, Imperial Beach (NEESA 13-088):

NAVPHIBASE  
NALF Imperial Beach  
NAVCOMSTA Imperial Beach

- (3) Initial Assessment Study, Naval Training Center, San Diego and Marine Corp Recruit Depot, San Diego (NEESA 13-089):

NTC  
ASWTC  
MCRD

- (4) Initial Assessment Study, Point Loma Naval Complex, San Diego (NEESA 13-090):

NSC Fuels  
FCTC  
NOSC  
Submarine Base  
NRMC Balboa

Note: The listing of commands under each study will expand to include all commands within the geographic area of each IAS. The listing is only a preliminary list which will be expanded.

## INITIAL ASSESSMENT STUDY--ACTIVITY SUPPORT REQUIREMENTS

### A. ACTIVITY SUPPORT REQUIREMENTS

1. Provide private office space or private work room for approximately five to six personnel, with desks, chairs and a telephone.
2. Furnish reproduction facilities as needed.
3. Provide helicopter and air crew for aerial support mission.
4. Assist IAS team in obtaining the required security clearances.
5. Provide camera passes for NACIP team members.

### B. ACTIVITY POINT OF CONTACT

A full time representative will be appointed by the activity to assist the NACIP team during the Initial Assessment Study. His/her duties will include:

1. Represent the Commanding Officer for the NACIP team.
2. Assist the NACIP team in reviewing and obtaining activity records.
3. Coordinate visits of the NACIP team with activity operations.
4. Conduct ground tour of the activity and its environs.
5. Serve as the point of contact during the Confirmation Study, if a Confirmation Study is initiated.

### C. MATERIALS FOR THE IAS TEAM

In order for the team to become familiar with the activity and to prepare for the on-site survey, the IAS team will collect the following information during the initial visit.

1. Welcome brochures and literature on activity history and past and present functions.
2. Maps (30" x 42") and photographs as follows.
  - a. General development maps of activity
  - b. Maps showing known contaminated areas and landfills/burial sites
  - c. Maps showing water distribution, surface and storm drainage, sewers, sewage treatment plants, rivers, streams, etc.
  - d. Geological and soil maps
  - e. Aerial photographs of activity, past and present

ENCLOSURE (3)

3. Reports relating to activity contamination, oil/chemical spills, local ground water, hydrology, water quality, radiological materials shipping, trans-shipping, packing and transportation, etc.

4. Organizational charts available from various years.

5. Land management plan.

6. Environmental impact reports.

7. Names, phone numbers, building numbers of the following personnel.

(a) Environmental Coordinator

(b) Public Affairs Officer

(c) Safety Officer

(d) Public Works shop supervisors

(e) Activity Historian

(f) Game Warden

(g) Forester

8. Activity phone directory

9. List of building numbers, showing present and past usage.