



DEPARTMENT OF THE NAVY

INDIAN HEAD DIVISION
NAVAL SURFACE WARFARE CENTER
101 STRAUSS AVE
INDIAN HEAD MD 20640-5035

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10 Jun 02

Mr. Elmer Biles
6315 Indian Head Highway
Indian Head, MD 20640

Dear Mr. Biles:

We are writing in response to your letter of May 13, 2002 concerning the draft final Community Relations Plan (CRP) of April 2002. A copy of your letter is enclosed.

Your first question asks if we plan to have a discussion on the comments at a Restoration Advisory Board (RAB) meeting for the committee's input. We sent the CRP to all RAB members hoping to obtain input on the current methods that we use to keep the public informed and get input on other suggested methods to determine if they would be worthwhile. Since no other RAB members responded to our request for comments, we are not planning to discuss the CRP at a RAB meeting.

Your second question discusses the validity of the results of the community interviews. An employee of the Corporate Communications Office selected 20 individuals to be interviewed from a group of community members that have shown an interest in the Activity, which he felt represented a diverse cross-section of the Indian Head community. Our Public Affairs Officer/Director of Corporate Communications verified that the individuals identified would be appropriate to interview. By appropriate, she looked for individuals that would be willing to provide the needed information, are interested in the Activity, and represent the diversity of the community. The interviews were then scheduled and conducted by an employee of the Corporate Communications Office and a contractor from Tetra Tech NUS, who prepared chapter 4 (Community Issues and Concerns) and Chapter 5 (Community Relations Objectives, Techniques, and Implementation) sections of the document. Therefore, it is our understanding, based on discussions with our Corporate Communications Office, that the individuals sampled represent the community at large, and meet the requirements set forth in the National Contingency Plan.

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We thank you for your response to our request for comments. If you have any additional comments or questions please contact Mr. Shawn Jorgensen on (301) 744-2263.

Sincerely,



CHERYL L. DESKINS
Acting Director,
Environmental Division
By direction of the Commander

Encl:

(1) E. Biles' ltr of 13 May 02

Copy to:

RAB Members

Tetra Tech (G. Latulippe)



6315 Indian Head Highway
Indian Head, Maryland 20640

FAX 744-4180
Mr. Shawn Jorgensen
Indian Head Division,
Naval Surface Warfare Center
Attn: Code 044SJ, Bldg. D-327
101 Strauss Avenue
Indian Head, MD 20640-5035

May 13, 2002

REF: Draft Final Community Relations Plan (CRP), Indian Head Division, Naval
Surface Warfare Center, Indian Head, Maryland, April 2002

Dear Mr. Jorgensen:

I assume this report is a mandated requirement of the RAB program.

1. Do you plan to have a discussion on the comments at a RAB meeting for the committee's input? I certainly think the suggestions should be given consideration.
2. The report indicates 20 individuals were interviewed. What was the universe or the population used in selecting those to be interviewed? For example: The Town of Indian Head, the County, the telephone directory, the list of registered voters, individuals someone on the staff selected at random? Since I do not think the 20 selected to be a representative sample I do not think the results carry much weight. Interesting, but just that interesting.

I have no other comments at this time.

Sincerely,

Elmer S. Biles
3201 283 6298